



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

FEBRUARY 28, 2017

10:00 A.M.

**COUNCIL CHAMBERS
FORT VERMILION, AB**

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 28, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the February 14, 2017 Regular Council Meeting	7
DELEGATIONS:	4.	a) Grade 6 Students – Ridgeview Central School (10:30 a.m.)	
		b) Odell Flett – Hamlet Boundaries (11:00 a.m.)	
		c)	
		d)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Agricultural Service Board Meeting Minutes	27
		c) Municipal Planning Commission Meeting Minutes	33
		d)	
GENERAL REPORTS:	6.	a)	
		b)	
TENDERS:	7.	a) La Crete Sanitary Sewer Expansion Study	43

		b)		
PUBLIC HEARINGS:	8.	a)	None	
ADMINISTRATION:	9.	a)	Genesis Reciprocal Insurance Exchange Annual General Meeting	45
		b)	La Crete Long Term Care – Staffing Cuts	49
		c)	Caribou Update (to be presented at the meeting)	
		d)		
		e)		
AGRICULTURE SERVICES:	10.	a)		
		b)		
COMMUNITY SERVICES:	11.	a)		
		b)		
FINANCE:	12.	a)		
		b)		
OPERATIONS:	13.	a)		
		b)		
PLANNING & DEVELOPMENT:	14.	a)	Bylaw 1041-16 Road Closure Request for the South side of SW 18-104-17-W5M (Blue Hills Area)	55
		b)	Bylaw 1049-16 Road Closure Request for the West Side of NW 11-108-13-W5M (Fort Vermilion Area)	67
		c)	Policy DEV001 Urban Development Standards and Policy DEV007 Rural Development	83

Standards – Clarification for Oversizing
Procedures

d)

e)

UTILITIES: 15. a)
b)

INFORMATION / 16. a) Information/Correspondence 105
CORRESPONDENCE:

IN CAMERA 17. a) Legal
SESSION: b) Labour
• Organizational Chart
c) Land

NOTICE OF MOTION: 18. a)

NEXT MEETING 19. a) Regular Council Meeting
DATES: March 14, 2017
10:00 a.m.
Fort Vermilion Council Chambers
b) Committee of the Whole Meeting
March 28, 2017
10:00 a.m.
Fort Vermilion Council Chambers
c) Regular Council Meeting
March 29, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the February 14, 2017 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 14, 2017, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the February 14, 2017, Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 14, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Eric Jorgensen	Councillor (arrived at 10:02 a.m., attended via teleconference at 1:05 p.m.)
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor (teleconference)

ABSENT:

Elmer Derksen	Councillor
John W. Driedger	Councillor

ADMINISTRATION:

Len Racher	Chief Administrative Officer
David Fehr	Director of Operations
Fred Wiebe	Director of Utilities
Jennifer Batt	Acting Director of Community Services
William (Bill) Kostiw	Intergovernmental Relations & Special Projects Coordinator
Liane Lambert	Planner
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Jessica Ruskowsky	Executive Assistant to the CAO

ALSO PRESENT:

S/Sgt. Bill Mooney, Fort Vermilion RCMP
Cpl. Greg Beach, Fort Vermilion RCMP
Cst. Dean Hull, Fort Vermilion RCMP
Greg McIvor, Chair, Zama Recreation Board
Henry Driedger, Chair – Tompkins Improvement Board
John Zacharias, Vice-Chair – Tompkins Improvement Board
Evan Gardner, Constituency Assistant, MLA – Peace River
Members of the Public and the Media

Minutes of the Regular Council meeting for Mackenzie County held on February 14, 2017 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 17-02-084 MOVED by Councillor Sarapuk

That the agenda be approved with the following additions:

- 9. g) Letter of Support - LuSEE Emerald Award Application
- 9. h) Meeting with Dr. Tom Nudds
- 9. i) Alberta Rural Homelessness and Housing Conference
- 9. j) La Crete Long Term Care Centre
- 17. a) In-Camera – Meeting with RCMP

Councillor Jorgensen arrived at 10:02 a.m.

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the January 23, 2017, Regular Council Meeting

MOTION 17-02-085 MOVED by Deputy Reeve Wardley

That the minutes of the January 23, 2017, Regular Council Meeting be adopted as presented.

CARRIED

DELEGATIONS: 4. a) Henry Driedger, Tompkins Improvement Board

MOTION 17-02-086 MOVED by Councillor Knelsen

That Mackenzie County participate in a sub-committee between the Tompkins Improvement Board and the Fort Vermilion School Division to explore the Blue Hills Community Complex project.

CARRIED

MOTION 17-02-087 MOVED by Councillor Jorgensen

The Councillor Knelsen be authorized to attend the Blue Hills Community Complex Sub-Committee meetings.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

MOTION 17-02-088

MOVED by Councillor Braun

That the Council committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. b) Finance Committee Meeting Minutes

MOTION 17-02-089

MOVED by Councillor Knelsen

That the Finance Committee unapproved meeting minutes of January 12, 2017 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. c) Land Stewardship Committee Meeting Minutes

MOTION 17-02-090

MOVED by Deputy Reeve Wardley

That the Land Stewardship Committee meeting minutes of January 20, 2017 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. d) Municipal Planning Commission Meeting Minutes

MOTION 17-02-091

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of January 26, 2017 be received for information.

CARRIED

**COUNCIL
COMMITTEE**

**5. e) Northwest Species at Risk Committee Meeting
Minutes**

REPORTS:

MOTION 17-02-092 **MOVED** by Deputy Reeve Wardley

That the Northwest Species at Risk Committee (previously the Lower Peace Regional Stewardship Committee) meeting minutes of November 30, 2016, December 20, 2016 and January 20, 2017 be received for information.

CARRIED

GENERAL REPORTS: **6. a) CAO Report**

MOTION 17-02-093 **MOVED** by Councillor Jorgensen

That Mackenzie County offer to host the AAMDC Zone Meeting on August 11, 2017.

CARRIED

MOTION 17-02-094 **MOVED** by Deputy Reeve Wardley

That the CAO report for January 2017 be received for information.

CARRIED

TENDERS: **7. a) None**

ADMINISTRATION: **9. a) Solar Friendly Municipalities Workshop**

MOTION 17-02-095 **MOVED** by Deputy Reeve Wardley

That administration request a solar friendly municipalities presentation at a Committee of the Whole meeting.

CARRIED

Reeve Neufeld recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:15 a.m.

ADMINISTRATION: **9. b) Meetings with Ministers – AAMDC Spring Convention**

MOTION 17-02-096 **MOVED** by Councillor Jorgensen

That administration setup meetings with the following Ministers during the Alberta Association of Municipal Districts & Counties

(AAMDC) spring convention in March 2017 in Edmonton.

- Minister of Transportation
 - Zama Access Road Paving
 - Bridge at Tompkins Crossing
 - All Season Road – Wood Buffalo National Park – Garden River to Peace Point
- Minister of Municipal Affairs
 - Grants
 - Loss of Revenue
 - Species at Risk Implications
- Minister of Indigenous Relations
 - Communication Protocol and Service Agreements
 - MGA Amendments
 - Consultation Process (sale of farmland)
- Minister of Agriculture & Forestry
 - Disease Risk Bison
 - Farmland Expansion
- Minister of Environment & Parks
 - Farmland Expansion
 - Species at Risk Implications

CARRIED

ADMINISTRATION:

9. c) Caribou Update

MOTION 17-02-097

MOVED by Councillor Sarapuk

That the caribou update be received for information.

CARRIED

ADMINISTRATION:

9. d) Member at Large Appointments

MOTION 17-02-098

MOVED by Councillor Sarapuk

That Danny Friesen be appointed to the Fort Vermilion Community Streetscape Implementation Committee.

CARRIED

MOTION 17-02-099

MOVED by Deputy Reeve Wardley

That Jake Martens be appointed to the Land Stewardship Committee.

CARRIED

ADMINISTRATION: 9. e) **Municipal Government Act Regulations Review**

MOTION 17-02-100 **MOVED** by Councillor Bateman

That the Municipal Government Act regulations review be referred to the February 27, 2017 Committee of the Whole meeting.

CARRIED

ADMINISTRATION: 9. f) **Appointment of Returning Officer**

MOTION 17-02-101 **MOVED** by Deputy Reeve Wardley

That Carol Gabriel be appointed the Returning Officer for Mackenzie County.

CARRIED

ADMINISTRATION: 9. g) **Letter of Support – LuSEE Emerald Award Application (ADDITION)**

MOTION 17-02-102 **MOVED** by Councillor Braun

That a letter of support be provided to Silvacom for their 2017 Alberta Emerald Award Nomination.

CARRIED UNANIMOUSLY

ADMINISTRATION: 9. h) **Meeting with Dr. Tom Nudds (ADDITION)**

MOTION 17-02-103 **MOVED** by Deputy Reeve Wardley
Requires Unanimous

That Councillor Jorgensen be authorized to attend the meeting with Dr. Tom Nudds regarding species at risk and caribou on February 15, 2017 in Edmonton.

CARRIED UNANIMOUSLY

ADMINISTRATION: 9. i) **Alberta Rural Homelessness and Housing Conference (ADDITION)**

MOTION 17-02-104 **MOVED** by Councillor Sarapuk
Requires Unanimous

That Councillor Toews be authorized to attend the Alberta Rural

Homelessness and Housing Conference on April 4, 2017 in Nisku, Alberta.

CARRIED UNANIMOUSLY

ADMINISTRATION:

9. j) La Crete Long Term Care Centre (ADDITION)

MOTION 17-02-105
Requires Unanimous

MOVED by Councillor Knelsen

That a letter be sent to the Minister of Health and Angie Mann, Director Area 1, Alberta Health Services, to encourage them to maintain the Personal Care Attendant position at the La Crete Long Term Care Centre.

CARRIED UNANIMOUSLY

AGRICULTURE SERVICES:

10. a) None

COMMUNITY SERVICES:

11. a) Fort Vermilion Ice Plant Upgrade

MOTION 17-02-106

MOVED by Councillor Bateman

That the Community Services Committee be authorized to open the Request for Proposals for the Fort Vermilion Ice Plant Upgrade project.

CARRIED

FINANCE:

12. a) Request to Reduce Tax - Tax Roll 082831

MOTION 17-02-107
Requires 2/3

MOVED by Deputy Reeve Wardley

That the request to waive penalties on Tax Roll 082831 be DENIED.

CARRIED

FINANCE:

12. b) Request to Reduce Tax - Tax Roll 155179

MOTION 17-02-108
Requires 2/3

MOVED by Deputy Reeve Wardley

That the request to reverse penalties on Tax Roll 155179 be APPROVED.

CARRIED

MOTION 17-02-109

MOVED by Councillor Knelsen

That the Tax Penalty Bylaw be brought back for review and that administration draft a policy regarding tax payment notifications.

CARRIED

Reeve Neufeld recessed that meeting at 11:47 a.m. and reconvened the meeting at 11:53 a.m.

IN-CAMERA:

17. a) Legal – Meeting with RCMP

MOTION 17-02-110

MOVED by Councillor Jorgensen

That council move in-camera at 11:53 a.m.

CARRIED

Council, Len Racher (Chief Administrative Officer), Carol Gabriel (Director of Legislative & Support Services), Greg McIvor (Chair – Zama Recreation Board), and the RCMP were present for the in-camera discussion.

MOTION 17-02-111

MOVED by Councillor Sarapuk

That Council move out of camera at 12:29 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 12:30 p.m. and reconvened the meeting at 1:05 p.m. with all members present except Councillor Toews.

Councillor Jorgensen joined the meeting via teleconference at 1:05 p.m.

PUBLIC HEARINGS:

8. a) Bylaw 1050-16 Land Use Bylaw Amendment to Rezone Part of SE 16-106-15-W5M from La Crete General Commercial District “GC1” to Manufactured Home Subdivision 1 “MHS1”(La Crete)

Reeve Neufeld called the public hearing for Bylaw 1050-16 to order at 1:06 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw

1050-16 was properly advertised. Liane Lambert, Planner, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Planner, presented the Development Authority's submission and indicated that first reading was given on January 9, 2017.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. Council had the following questions/comments:

- Why is the development going east/west and not north/south against the quarter line? This is what was presented by the applicant.
- The Municipal Planning Commission brought up a concern regarding water. This is not required at the Public Hearing stage.

Councillor Toews rejoined the meeting at 1:11 p.m.

- What if we want to make a change to the bylaw to include servicing? That is part of a developer's agreement not part of the rezoning.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1050-16. One written submission in opposition was received by La Crete Home Hardware and is attached to the minutes.

Council had the following additional questions/comments:

- Discussion regarding the lift station and the Off-Site Levy. The proposed development, if approved, would not be part of the Off-Site Levy.
- The Request for Proposals for the lift station will close at the next Council meeting.
- The developer may be required to upsize.
- A moratorium should have been implemented.
- Is there adequate servicing? Still working with the engineer on the Off-Site Levy. The lift station is on the quarter section north of the hamlet and includes this subdivision. Even at oversized it would not reach the George Janzen subdivision. No upsizing is being recommended on this proposed development.

Reeve Neufeld asked if there was anyone present who would

like to speak in regards to the proposed Bylaw 1050-16. The applicant, Mike Unger, Blackstone Homes, was present to speak in favor of the proposed bylaw. Mr. Unger indicated that this was the only land available for sale and there is a need for low income housing in La Crete. He advised that the development would not be happening this summer and would understand if Council would prefer this area to remain as industrial. WSP designed the development in a way to allow for future expansion.

Reeve Neufeld closed the public hearing for Bylaw 1050-16 at 1:25 p.m.

MOTION 17-02-112 **MOVED** by Councillor Sarapuk

That second reading be given to Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots.

CARRIED

MOTION 17-02-113 **MOVED** by Councillor Braun

That third reading of Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots be TABLED until the area structure plan and servicing requirements have been reviewed for the area.

CARRIED

DELEGATIONS: 4. b) **S/Sgt. Bill Mooney, Fort Vermilion RCMP**

MOTION 17-02-114 **MOVED** by Councillor Bateman

Requires 2/3

That the County contribute \$5,000 to the Fort Vermilion RCMP for the purchase of a trailer and equipment for their Safety Trailer Program with funding coming from the General Operating Reserve.

CARRIED

MOTION 17-02-115 **MOVED** by Councillor Braun

That the RCMP crime statistics for Mackenzie County be

received for information.

CARRIED

Reeve Neufeld recessed the meeting at 2:03 p.m. and reconvened the meeting at 2:13 p.m.

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1059-17 Land Use Bylaw Amendment to Rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential 1 "HCR1" to La Crete General Commercial "GC1" (La Crete)

MOTION 17-02-116

MOVED by Councillor Braun

That first reading be given to Bylaw 1059-17 being a Land Use Bylaw Amendment to rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential "HCR1" to La Crete General Commercial "GC1" to accommodate the development of a Professional Office, subject to public hearing input.

CARRIED

OPERATIONS:

13. a) Tompkins Ice Bridge – Historical Data

MOTION 17-02-117

MOVED by Councillor Braun

That the Tompkins Ice Bridge historical data be received for information.

CARRIED

OPERATIONS:

13. b) 2017 Local Gravel Crushing Tender Recommendations

MOTION 17-02-118
Requires 2/3

MOVED by Councillor Sarapuk

That the gravel crushing tender of two gravel pits (Fidler, and North Vermilion), at the same quantities, be awarded to the lowest qualified proponent, while remaining in budget.

CARRIED

UTILITIES:

15. a) None

INFORMATION:

16. a) Information/Correspondence

MOTION 17-02-119 **MOVED** by Deputy Reeve Wardley

That the Canadian Association of Oilwell Drilling Contractors be notified to indicate our support of the annual Oil and Gas Awareness Day and apologize for not participating in the 2017 awareness day events.

CARRIED

MOTION 17-02-120 **MOVED** by Councillor Bateman

That a letter of support be sent to The Honourable Marc Garneau regarding the Airport Capital Assistance Program Application for the High Level Airport Runway Rehabilitation.

CARRIED

MOTION 17-02-121 **MOVED** by Councillor Sarapuk

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION: 17. In-Camera Session

MOTION 17-02-122 **MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:47 p.m.

17. a) Legal

- Legal Opinion on Alberta Environment and Parks Request for Renewing recreational Leases
- Gravel Proposals

17. b) Labour

17. a) Land

- Hamlet Utility Easements Strategy

CARRIED

MOTION 17-02-123 **MOVED** by Councillor Braun

That Council move out of camera at 3:29 p.m.

CARRIED

IN-CAMERA: 17. a) **Legal – Legal Opinion on Alberta Environment and Parks Request for Renewing Recreational Leases**

MOTION 17-02-124 **MOVED** by Councillor Bateman

That the legal opinion on Alberta Environment and Parks requests for renewing recreational leases be received for information.

CARRIED

IN-CAMERA: 17. b) **Legal – Gravel Proposals**

MOTION 17-02-125 **MOVED** by Councillor Sarapuk

That Mackenzie County enters into a contract with Unity Sand & Gravel Ltd. to supply 3,000 m³ of ¾" gravel for the 2017 season.

CARRIED

IN-CAMERA: 17. b) **Land – Hamlet Utility Easements Strategy**

MOTION 17-02-126 **MOVED** by Deputy Reeve Wardley

That administration use the Hamlet Utility Easement Strategy in conjunction with the long term capital plan to endeavor to eliminate water and sewer infrastructure located on private property.

CARRIED

NOTICE OF MOTION: 18. a) **None**

NEXT MEETING DATES: 19. a) Committee of the Whole Meeting
Monday, February 27, 2017
10:00 a.m.
Fort Vermilion Council Chambers

c) Regular Council Meeting
Tuesday, February 28, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) **Adjournment**

MOTION 17-02-127 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 3:37 p.m.

CARRIED

These minutes will be presented to Council for approval on February 28, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED

La Crete Home Hardware
La Crete, AB
780-928-3750
February 8, 2017

Byron Peters
Director of Planning
Mackenzie County

Dear Byron Peters:

Thank you for taking the time to discuss with us the proposed mobile home subdivision. As you stated in our discussion, the services proposed are to tap into the existing line in the area. As you stated this would have just enough volume to handle this development therefor denying any other development in the area. We would oppose this development based on the fact that there is not enough volume to accommodate the original zoned residential developments. Specifically the parcel we own directly to the west(SW16-106-15w5) and plan to develop in the near future. Attached is a map we received from the county stating what we would be able to develop with the existing sewer system.

The past subdivisions that we had to do, we always had to stub out our line to the adjoining property so that they had access to sewer and water and to make sure my system was big enough to handle the adjoining property. This seems to not be the case here?

Further to that point, the 80 acres to the west was said to be 90% serviceable with existing infrastructure. However, if this proposed subdivision goes through that would take away from that 90% further adding to the cost of future development.

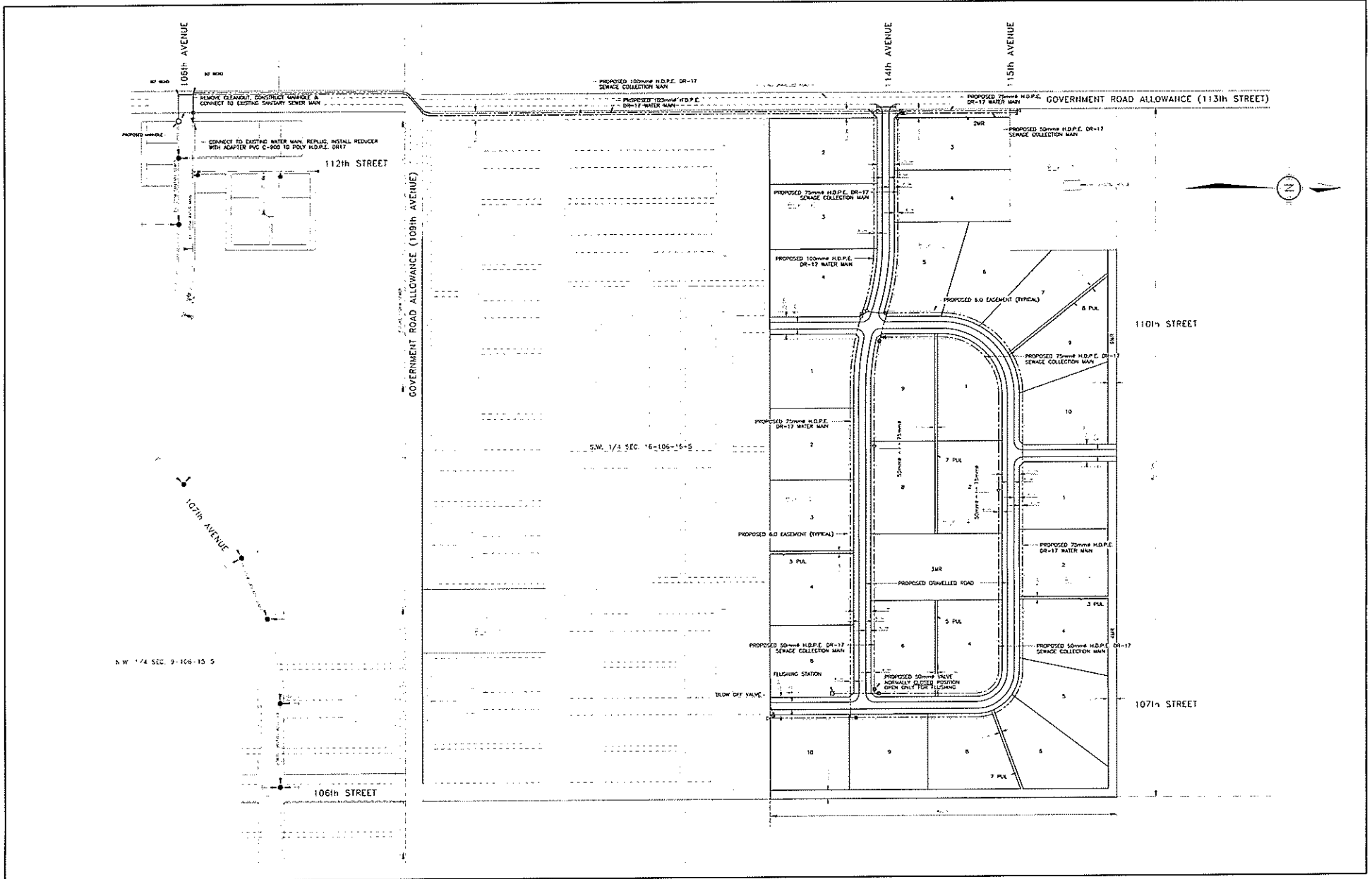
Another point as discussed, this area was zoned for commercial. Not that we are against the development of another mobile home subdivision in La Crete. We know that low cost dwellings are an asset to our demographic. The location of this seems to be at an odd location. Will this end up being a small development sandwiched between a commercial area and urban residential area on a main corridor? Could we not add to an existing area to keep things uniform in our town?

We therefore oppose this development based on these points.

Sincerely,

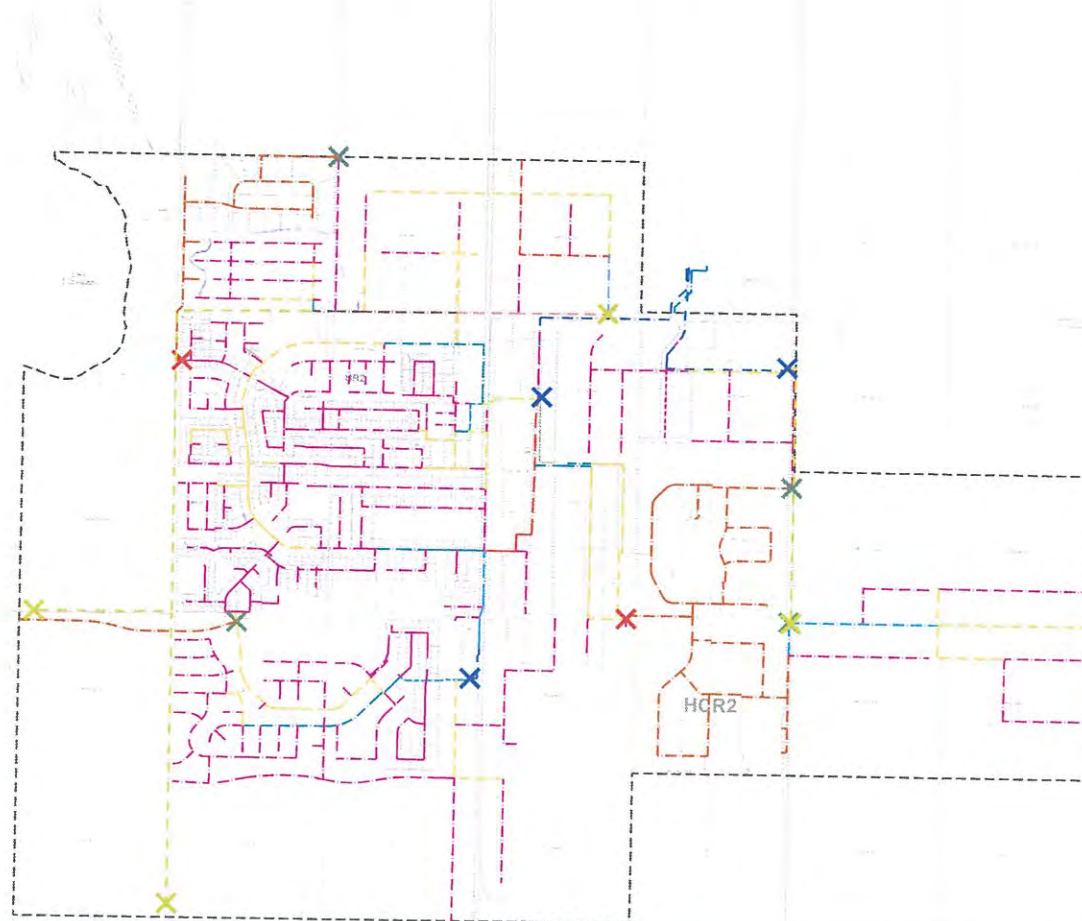


Chad Wiebe



SANITARY SYSTEM

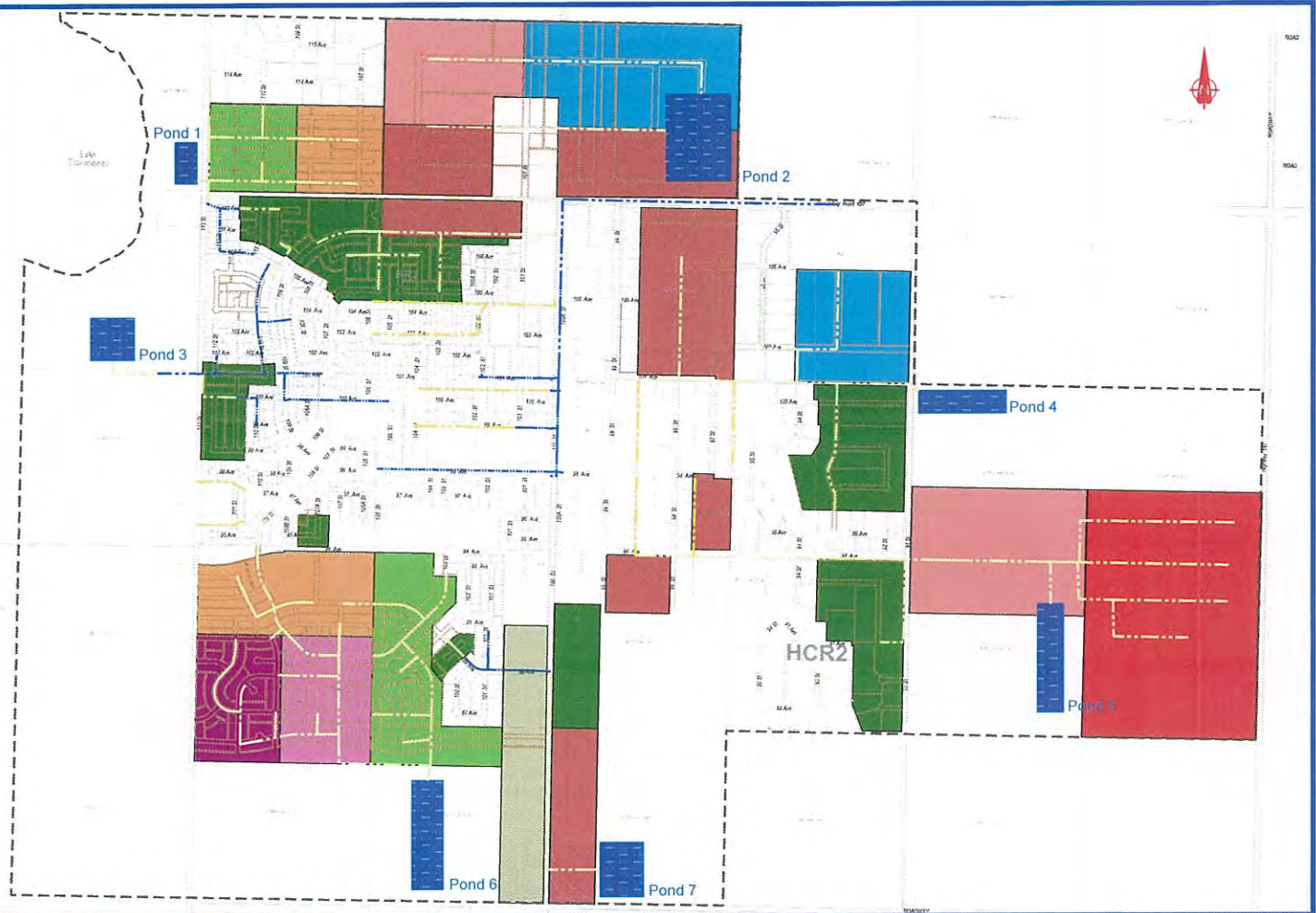
COLOUR CODE	SECTION/DESCRIPTION
---	HAMLET BOUNDARY
---	150mm GRAVITY LINE
---	200mm GRAVITY LINE
---	250mm GRAVITY LINE
---	300mm GRAVITY LINE
---	375mm GRAVITY LINE
---	450mm GRAVITY LINE
---	600mm GRAVITY LINE
---	675mm GRAVITY LINE
---	750mm GRAVITY LINE
---	900mm GRAVITY LINE
---	LOW PRESSURE SEWER
---	SANITARY FORCEMAIN
X X	SANITARY LIFT STATION
X	NEW LOW PRESSURE SEWER CONNECTION
X	REMOVE LOW PRESSURE SEWER CONNECTION



MACKENZIE COUNTY
DRAFT – HAMLET OF LA CRETE – DRAFT
FIGURE D – FUTURE SANITARY SYSTEM
 SCALE: NTS



FUTURE STORM LAYOUT	
IDENTIFICATION	SECTION/DESCRIPTION
	2014 TO 2020 - COMMERCIAL
	2020 TO 2025 - COMMERCIAL
	2025 TO 2030 - COMMERCIAL
	2030 TO 2035 - COMMERCIAL
	2035 TO 2040 - COMMERCIAL
	2014 TO 2020 - RESIDENTIAL
	2020 TO 2025 - RESIDENTIAL
	2025 TO 2030 - RESIDENTIAL
	2030 TO 2035 - RESIDENTIAL
	2035 TO 2040 - RESIDENTIAL
	HAMLET BOUNDARY
	EXISTING STORM PIPE
	FUTURE STORM LAYOUT
	SIGNIFICANT OVERLAND DRAINAGE AREAS
	STORMWATER POND



MACKENZIE COUNTY
HAMLET OF LA CRETE
FIGURE 5.2 – FUTURE DRAINAGE LAYOUT
SCALE: 1 : 20 000





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Agricultural Service Board Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the February 9, 2017 Agricultural Service Board meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the minutes of the February 9, 2017 Agricultural Service Board Meeting be received for information.

Author: C. Sarapuk Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**Thursday February 9, 2017
10:00 a.m.**

Fort Vermilion, AB

PRESENT: Josh Knelsen ASB Chair
Bill Neufeld Reeve
Terry Batt Member at Large
David Doerksen Member at Large (Via Teleconference)
Ernie Dyck Member at Large
Eric Jorgensen Council Representative (Via Teleconference)

REGRETS:

ALSO PRESENT: Len Racher Chief Administrative Officer
Grant Smith Agricultural Fieldman
Colleen Sarapuk Public Works Administrative Officer (Recording Secretary)

Minutes of the Mackenzie County Agricultural Service Board meeting held on Thursday, February 09, 2017.

CALL TO ORDER: 1. a) Call to Order

Chair Knelsen called the meeting to order at 10:02 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION ASB 17-02-001 Moved by Bill Neufeld

That the agenda be adopted as presented.

CARRIED

PREVIOUS MINUTES 3.a) Minutes of the December 2, 2016 ASB Minutes

MOTION ASB 17-02-002 Moved by Bill Neufeld

That the minutes of the December 2, 2016 ASB meeting be approved as presented.

CARRIED

**BUSINESS ARISING OUT
OF THE PREVIOUS
MINUTES**

MOTION ASB 17-02-003

4.a) Draft Paraplough Rental Policy

Moved by Bill Neufeld

That the ASB offers MARA the paraplough for 1 dollar.

CARRIED

4.b) Beaver Control Policy ASB013

MOTION ASB 17-02-004

Moved by Terry Batt

That the Beaver Control Policy ASB013 be adopted as presented.

CARRIED

4.c) Shelterbelt Program

MOTION ASB 17-02-005

Moved by Ernie Dyck

That the ASB contact Nursery's to see if they would be willing to partner with Mackenzie County to establish a Shelterbelt Program.

CARRIED

4.d) ASB Resolution – Eradication of Bovine Tuberculosis & Brucellosis Prevalent in Bison within & Surrounding Wood Buffalo National Park.

MOTION ASB 17-02-006

Moved by Ernie Dyck

That the ASB Resolution – Eradication of Bovine Tuberculosis & Brucellosis Prevalent in Bison within & Surrounding Wood Buffalo National Park be received for information.

CARRIED

ACTION LIST

5.a) Action List

MOTION ASB 17-02-007

Moved by Terry Batt

That the Action List be received for information.

CARRIED

7.a) Buffalo Head/Steephill Creek Flood Control

MOTION ASB 17-02-008 **Moved by** Bill Neufeld

That upon receiving final design from DCL Siemens, administration is to publicly tender this project with a closing date of Mid to late April, 2017 with construction commencing in June 2017.

CARRIED

7.b) Fort Vermilion Erosion Repair (Rosenberger)

MOTION ASB 17-02-009 **Moved by** David Doerksen

That administration seek RFP's from local contractors without an engineered design.

CARRIED

7.c) Roadside Spraying Contract Option Year

MOTION ASB 17-02-010 **Moved by** Ernie Dyck

That the ASB extends the Roadside Spraying contract to include the 2017 option year.

CARRIED

7.d) Farm Safety Centre Funding Request

MOTION ASB 17-02-011 **Moved by** Dave Doerksen

That the ASB donate \$2000.00 to the Farm Safety Center, and send a letter requesting that they visit different rural schools in Mackenzie County, such as Buffalo Head School, and Blue Hills School.

CARRIED

7.e) Alberta Farm Fresh Producers Association Sponsorship Request.

MOTION ASB 17-02-012 **Moved by** Terry Batt

That the Alberta Farm Fresh Producers Association Sponsorship Request be received for information.

CARRIED

7.f) Organic Alberta Keynote Speaker Sponsor

MOTION ASB 17-02-013 **Moved by** David Doerksen

That the ASB approach MARA about co-sponsoring the Keynote Speaker at the Organic Alberta Conference in La Crete, AB on April 17, 2017.

CARRIED

7.g) 2017 Agricultural Fair & Tradeshow

MOTION ASB 17-02-014 **Moved by** Terry Batt

That the next meeting for the 2017 Agricultural Fair & Tradeshow will be held on March 1, 2017.

CARRIED

7.h) 2017 ASB Summer Tour Discussion

MOTION ASB 17-02-015 **Moved by** Bill Neufeld

That the 2017 ASB Summer Tour Discussion be received for information.

CARRIED

7.i) 2017 Organic Alberta Conference

MOTION ASB 17-02-016 **Moved by** Eric Jorgensen

That David Doerksen be authorized to attend the 2017 Organic Alberta Conference in Lacombe.

CARRIED

7.j) Clear Hills County Letter

MOTION ASB 17-02-017 **Moved by** Ernie Dyck

That a resolution be sent to the 2017 Regional ASB conference regarding the Weed Control Act and how it pertains to Urban municipalities.

CARRIED

**SET NEXT MEETING
DATE**

9.a) Next Meeting Date

The next meeting will be held on March 16, 2017 at 9:00 AM in the Mackenzie County office La Crete.

ADJOURNMENT

9.a) Adjournment

MOTION ASB 17-02-018

Moved by Ernie Dyck

That the ASB meeting be adjourned at 11:30 PM.

CARRIED

These minutes were approved at the March 16, 2017 ASB Meeting.

Josh Knelsen, Chair

Grant Smith, Agricultural Fieldman

Draft



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the February 9, 2017 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of February 9, 2017 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, February 9, 2017 @ 10:00 a.m.

PRESENT: John W. Driedger Chair, Councillor, MPC Member
Erick Carter Vice Chair, MPC Member
Jacquie Bateman Councillor, MPC Member
Jack Eccles MPC Member
Beth Kappelar MPC Member

ADMINISTRATION: Byron Peters Director of Planning and Development
Liane Lambert Planner
Lynda Washkevich Administrative Assistant/Recording Secretary

DELEGATE Danny Friesen

MOTION 1. **CALL TO ORDER**

John W. Driedger called the meeting to order at 10:00 a.m.

2. **ADOPTION OF AGENDA**

MPC-17-02-010 MOVED by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MPC-17-02-011 MOVED by Beth Kappelar

That the minutes of January 26, 2017 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

None.

4. **DELEGATE/SUBDIVISION**

- b) **40-SUB-15 Danny Friesen (Rubicon Housing)
Hamlet Residential 1 “HRI” (Fort Vermilion)
Plan 2938RS, Block 7, Lots 15 & 16**

MPC-17-02-012 MOVED by Jacquie Bateman

That a one year time extension be GRANTED to subdivision application 40-SUB-15 in the name of Danny Friesen (Rubicon Housing) on Plan 2938RS, Block 7, Lot 15 & 16 to expire on February 9, 2018.

CARRIED

5. **DEVELOPMENT**

- a) **009-DP-17 George Martens
Shop – Farm with 50% Setback Variance in
Agricultural “A” (La Crete River Road)
Plan 102 5250, Block 01, Lot 05**

MPC-17-02-013 MOVED by Beth Kappelar

That Development Permit 009-DP-17 on Plan 102 5250, Block 01, Lot 05 in the name of George Martens be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A 50% **Setback Variance** for the Shop – Farm is hereby granted. The Shop – Farm shall be 20.6 meters (67.5 feet) from the front (East) property line.
2. Minimum building setbacks from any other property lines 15.24 meters (50 feet) and a minimum of 30.48 meters (100 feet) from top of bank.
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. **The Shop-Farm is approved for personal use only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Shop-Farm for commercial or industrial uses, a new development permit is required prior to the**

commencement of the commercial or industrial use.

5. The Shop-Farm shall not be used as a dwelling.
6. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
7. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) **013-DP-17 Jack Lizotte
Dwelling – Row (6 – Unit)
Hamlet Residential 1 “HR1” (Fort Vermilion)
Plan 2938RS, Block 04, Lot 11**

MPC-17-02-014 MOVED by Erick Carter

That Development Permit 013-DP-17 on Plan 2938RS, Block 04, Lot 01 in the name of Jack Lizotte be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The developer shall enter into and abide by a development agreement with Mackenzie County.**
2. **The Dwelling – Row shall be a minimum of:**
 - a. **7.6 meters (25 feet) from the front (46th Avenue) property line;**

- b. **1.5 meters (5 feet) side (East & West) yards; and**
 - c. **2.4 meters (8 feet) rear (North) yard from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks. All setbacks are to be measured from your property lines.**
3. The Dwelling – Row shall meet all Alberta Safety Code requirements for Dwelling – Row buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
 4. **The existing Manufactured Home shall be removed from the property before construction commencement of the new Dwelling – Row.**
 5. The architecture, construction materials and appearance of the Dwelling – Row shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
 6. The Dwelling – Row is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner, **each unit must be serviced individually.**
 7. The Municipality has assigned an address to each unit on the Dwelling – Row as follows from **South to North**:
 - 4810-46 Ave, Unit 1
 - 4810-46 Ave, Unit 2
 - 4810-46 Ave, Unit 3
 - 4810-46 Ave, Unit 4
 - 4810-46 Ave, Unit 5
 - 4810-46 Ave, Unit 6

You are required to display the addresses on the units to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

8. **Provide adequate off street parking as follows: 2 stalls per dwelling unit plus 1 additional stall per 3 units for visitor parking. This would be a total of 14 parking stalls for the Dwelling – Row. *“One parking space, including the driveway area, shall occupy 300 square feet.”***
9. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without

adversely affecting the neighbouring properties.

11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISION

- a) **38-SUB-16 James Wiebe
Agricultural District "A" (La Crete Rural)
SE 33-105-15-W5M**

MPC-17-02-015 MOVED by Jacquie Bateman

That Subdivision Application 38-SUB-16 in the name of James Wiebe on Plan 132 4942, Block 1, Lot 2 (SE 33-105-15-W5M) be APPROVED with the following conditions:

1. This approval is for a **SUBDIVISION** boundary adjustment of 0.775 acres (0.314 hectares) to be added to the existing 5.263 acres (2.130 hectares) totalling 6.038 acres (2.444 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - I. The 7.5m x 5.0m Cabin shall be relocated to meet the minimum setback requirements for its district.
 - II. The vinyl shed does not meet the 50 foot setback requirements from the proposed south property line. A 50% Variance request for the vinyl shed must be applied for prior to the subdivision being registered at Alberta Land titles
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - I. The existing septic tank for the cabin shall be

relocated to meet setback requirements. Proof of re-location is required.

- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

7. MISCELLANEOUS ITEMS

John W Driedger called a recess at 10:45 a.m. and reconvened at 10:52 a.m.

- a) **Bylaw 10XX-16 Land Use Bylaw Amendment
Rezoning Part of C of T SW 11-106-15-W5M
From Hamlet Country Residential 1 "HCR1" to
La Crete General Commercial "GC1" (La Crete)**

MPC-17-02-016 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-17 being a Land Use Bylaw Amendment to rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential 1 "HCR1" to La Crete General Commercial "GC1" to accommodate the development of a Professional Office, subject to public hearing input.

CARRIED

b) Industrial Camps

MPC-17-02-017 **MOVED** by Jacquie Bateman

That administration research an alternative structure for industrial camp permitting and that the amendments be incorporated into the current Land Use Bylaw amendments based on below:

- Eliminate the 28 day development permit exception
- Create a tiered structure based on number of men such as:
 - < 25 Men – No Permit Required
 - 25-50 Men – Require DP/Specialized Fee
 - 50-200 Men – Require DP/Specialized Fee
 - > 200 Men – Require DP/Specialized Fee

CARRIED

c) Action List

For Information.

7. IN CAMERA

a) None

8. MEETING DATES

- ❖ Thursday, March 2, 2017 @ 10:00 a.m. in La Crete
- ❖ Thursday, March 16, 2017 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, April 6, 2017 @ 10:00 a.m. in La Crete
- ❖ Thursday, April 20, 2017 @ 10:00 a.m. in Fort Vermilion

9. ADJOURNMENT

MPC-17-02-018 **MOVED** by Jack Eccles

That the Municipal Planning Commission Meeting be adjourned at 11:12 a.m.

CARRIED

These minutes were adopted this 2nd day of March, 2017.

John W. Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Fred Wiebe, Director of Utilities
Title:	Request for Proposals La Crete Sanitary Sewer Expansion Study

BACKGROUND / PROPOSAL:

The La Crete sanitary sewer system is nearing capacity and minimum depth-of-cover challenges in several areas. Currently there is almost no capacity to service new development west of 113 Street or north of 109 Avenue. The Planning Department has received multiple inquiries from potential developers and their engineers in the last year inquiring about developing lands that currently are not serviceable.

The Infrastructure Master Plan provides a high level overview of the infrastructure that is needed and is a good guiding document, but it provides no specific sighting and design details. These details are needed in order to allow developers to complete their conceptual design and costing estimates, which typically occur a year or two before any actual development occurs.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

To be funded from the approved 2017 capital budget (\$100,000).

SUSTAINABILITY PLAN:

The sustainability plan has several references to the matter at hand, some specifically and some more ambiguously:

Author: F. Wiebe **Reviewed by:** _____ **CAO:** L. Racher

Goal E26: That Mackenzie County is prepared with infrastructure and services for a continually growing population.

Goal C1: That the capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.

Goal C5: That the County continues to provide high quality utility services (water distribution and treatment as well as waste water collection and treatment) and ensures that they:

- Are available in each hamlet,
- Meet quality standards consistent with current national standards and demand,
- Are stable and reliable,
- Are each financially self-sustaining at both operational and capital levels.

COMMUNICATION:

The Request for Proposals was publicly advertised.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the La Crete Sanitary Sewer Expansion Study proposals be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That administration reviews the La Crete Sanitary Sewer Expansion Study proposals and that a recommendation for best qualified bidder be brought back to the next council meeting.

Author: F.Wiebe Reviewed by: _____ CAO: L. Racher



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Genesis Reciprocal Insurance Exchange Annual General Meeting

BACKGROUND / PROPOSAL:

The Annual General Meeting of the Genesis Reciprocal Insurance Exchange is being held on Monday, March 20, 2017 during the AAMD&C Spring Convention in Edmonton.

In the past the Chair of the Finance Committee has been appointed to act as proxy on behalf of Mackenzie County. A proxy is required if the most senior elected or most senior administrative personnel are not able to attend.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Chair of the Finance Committee be appointed to act as proxy at the Annual General Meeting of the Genesis Reciprocal Insurance Exchange on March 20, 2017 in Edmonton.

Author: C. Gabriel Reviewed by: _____

From: [Karen Ankerstein](#)
To: [Karen Ankerstein](#)
Subject: FW: Genesis Annual General Meeting Notice
Date: February-21-17 11:25:18 AM
Attachments: [image003.png](#)
[Genesis Reciprocal Insurance Exchange AGM Proxy.pdf](#)
[Genesis 2017 AGM Official Meeting Notice Letter .pdf](#)
Importance: High



RE: Genesis Annual General Meeting

Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting March 20, 2017 at 4:00pm, in Edmonton. The AGM will take place at the Shaw conference centre and will be run in conjunction with the AAMDC spring convention.

Please find the proxy document attached. The proxy allows for a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis's Principal Attorney. The Agenda, 2016 Audited Financials and 2016 Actuarial Report will be sent out before the end of February.

For any questions regard this meeting please contact Karen Ankerstein at karen@amdc.com, or at 780-955-8409.

Thanks,

Duane Gladden
Genesis Principal Attorney
Karen Ankerstein

JIAL Administration Support
AAMDC - Alberta Association of Municipal Districts and Counties
2510 Sparrow Drive, Nisku, AB T9E 8N5
P: 780.955.8409
Karen@aamdc.com | <http://aamdc.com>



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February 21, 2017

RE: Genesis Annual General Meeting

ATTN: Genesis Subscriber

Please note that this is the official notice of the AGM for Genesis Reciprocal Insurance Exchange. The meeting will take place **March 20, 2017, from 4:00 pm - 5:00 pm, at the Shaw Conference Centre, 9797 Jasper Avenue, Edmonton, Alberta in Salon 8.** The meeting will be followed by an open house sponsored by the AAMDC Aggregated Business Services within the tradeshow in Halls B&C. All subscribers to Genesis should find attached a proxy form to appoint an individual to attend the meeting if they are unable to attend.

We are committed to holding our AGM's at the AAMDC Spring Convention each year. **We hope that each subscriber will have an elected or administrative official in attendance**, or assign a proxy. We strongly encourage all subscribers to participate.

Please find the proxy document attached. The Agenda, 2016 Audited Financials and 2016 Actuarial Report will be sent out before the end of February.

For any questions regard this meeting please contact Karen Ankerstein at karen@aamdc.com, or at 780-955-8409.

Sincerely,

Duane Gladden
Genesis Principal Attorney



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	La Crete Long Term Care – Staffing Cuts

BACKGROUND / PROPOSAL:

Effective March 1, 2017 a Personal Care Attendant position will be cut at the La Crete Long Term Care facility and Council has been receiving several concerns from within the community.

Attached is an email from Anthony Peters requesting that Mackenzie County consider assisting with funding the position.

Also attached is a letter from Marie Martens addressed to MLA Debbie Jabbour identifying the needs of the La Crete Long Term Care and requesting her assistance in maintaining the position. A copy of the signed petition was also received.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

From: [William Neufeld](#)
To: [Carol Gabriel](#)
Subject: Fwd: La Crete long term
Date: February-21-17 1:59:30 PM

Carol add to agenda.

Sent from my iPhone

Begin forwarded message:

Resent-From: <bill@mackenziecounty.com>
From: Anthony Peters <apfarming2013@gmail.com>
Date: February 21, 2017 at 1:52:45 PM MST
To: "bill@mackenziecounty.com" <bill@mackenziecounty.com>
Subject: La Crete long term

Good afternoon Bill

You have most likely heard that Alberta health is cutting substantial PCA hours affective March 1 2017. A good number of the clients in the facility have been residents of the La Crete area for a lot of years and have helped build this community to what it is today. I think it's unacceptable to not have the elderly taken care of in their last stage of their life especially after all they have done for us. I have talked with Angie Mann in high level and she tells me cuts are coming wether we like it or not.

My question to you is wether the MD. Could somehow help with funding so that they could have at least one 12 hour PCA position saved. The facility will be very under staffed in the morning and late evening from what I understand.

Please consider this and bring it to counsel,

Thank you. Anthony peters

Sent from my iPhone

February 21, 2017

Ms. Debbie Jabbour, MLA
Constituency Office
P.O. Box 1228
#2, 9808 - 99 Street
High Level, AB
Canada T0H 1Z0
Phone: 780.821.1990
Fax: 780.926.2789
Email: peace.river@assembly.ab.ca

RECEIVED
FEB 22 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

Re: Long Term Care Staff Budget Cut
La Crete Continuing Care Centre
10601 – 100 Avenue
Box 295
La Crete, AB, T0H 2H0

Dear Ms. Jabbour:

We have recently been informed of staffing cuts to the continuing care center in La Crete. In 2014 we were presented with similar cuts and we wrote a letter to our MLA as well as submitting a petition at that time. The cuts were rescinded and until now we have maintained what we believe is an adequate number of staff but just adequate, not extensive.

Presently the Centre has 20 clients and has 2 respite beds and 1 palliative care room that may also be used. 14 of these clients require handling with a lift which requires two PCA's and is time consuming as well as difficult work. As well several clients are in palliative care situations which require even more care and services.

In January 2017 we heard that new funding cuts were being planned for the continuing care center. On January 24th a meeting was called to discuss staffing cuts with all those who were concerned. Angie Mann (Area 1 Director), Stacy Greening (Senior Operating, Performance and Planning – North Zone), Gregory Cummings (Chief Zone Officer) and Peter Selig (AHS Human Resources) attended this meeting and gave us information about the cuts. This letter and petition is a result of that meeting.

Of note the center now has 2 more additional clients than it had when the first cuts were proposed and rescinded in 2014.

Presently there are 7 Personal Care Aides employed by the Centre. The recommendation is that 3 of these positions be terminated. We feel that this is simply not acceptable and will greatly affect the quality of life of the clients.

During the day there will be 3 PCA's
Two work from 0700 to 1915 and the third works from 0700 to 1300.

One position from 0700 to 1315 is being cut.

While it may seem that there is still adequate staffing, we want to point out that the day shifts are busy with much of the basic care requirements for the clients needing to be done. PCA's currently

during the day are at a ratio of 1:5. With the cut the ratio increases to 1:7. And from 1300 to 1915 the ratio is 1:10.

During the evening, there are currently 3 PCA's.

One works from 1630 to 2300, a second works from 1900 to 0715 and the third from 2300 to 0715. **Two of these positions are being cut** so from 1900 to 0715 there will be only one PCA for all 21 clients.

While there is 1 RN or 1 LPN also on during the day and night, their positions are medical and they have their own duties to perform. While they might be able to be asked to assist the PCA – this would mean no one especially in the evening would be available if needed elsewhere.

Beyond all the basic care (bathing, feeding, hair, diapers, etc.,) these Personal Care Assistants give to their clients there are many other factors that need to be taken into serious consideration with this plan for staffing cuts.

- Movement of clients who are extremely overweight and require 2 or more PCA's to move them.
- Dealing with clients who are violent.
- Dealing with clients who require emergency first aid or care until other help arrives.
- Ensuring those in palliative care are not left alone for any major length of time. These patients are in their final stage of life and deserve the dignity of not being left alone during this time.
- Extra care required for those who develop infections or illnesses.
- Clients with wander-guard protection who need to be checked on if they set off alarms.
- Assisting clients with bedtime routines, snacks, etc., - will be almost impossible to do efficiently with 1 PCA assisting 21 clients.
- There are many residents that are at risk of falling, are confused and could hurt themselves.
- Unique to this facility is the number of younger paraplegic residents who require a high level of care.

Many of these factors especially in the evening could potentially become serious, even life-threatening if both the PCA and the nurse on duty are busy dealing with a client and no one is available to deal with other situations that arise.

As well staff especially in the evening may end up not receiving their breaks and thus will be entitled to overtime pay. This will be a negative off-set to the idea of saving money by cutting staff.

No one wishes to be in long term care. These people deserve to have their needs met and as well to have a good quality of life. Clients should expect that they will be allowed adequate mobility. No one should develop bed sores because they can't be moved often enough. No one should develop infections because adequate care was not able to be given. At this time the Care Center has an excellent reputation for good quality and caring staff. How will this be affected when staff no longer can give the same care to the clients and also end up being stressed and eventually burned out because the workload has become unacceptable?

Most of us have elderly family members and only want them to receive the care that they deserve. Many of us are not that long off from possibly needing to be in a Long Term Centre ourselves. What type of service and care would we expect for ourselves, what would you expect for yourself? These members of our families are dear to us and we want to know that when we cannot be there to assist them ourselves that the funding is in place to ensure that both high quality as well as adequate

quantity of staffing is available for them. We want them to have a good quality of life especially in these final years.

We recognize that budget cuts are necessary for the Provincial budget but we do not believe that cutting funding to a Long Term Care facility is proper or warranted especially when looking at the statistics mentioned earlier. We cannot imagine how a ratio of 10 clients to one PCA and in the evening a ratio of 21 clients to one PCA can even be in consideration.

We are asking that you as our MLA please speak out on behalf of us for our loved ones. We are the only voice they have as they are unable to speak out for themselves. Please help us work towards having the current staffing that is available remain that way. We understand that some cuts may happen in the next few weeks but we hope and pray that any cuts will be reversed once the obvious needs for adequate staffing are recognized.

Our worst fear is that our loved ones may end up suffering and feeling (or being) neglected, scared or alone because they no longer have adequate care. We also fear that they may need to be moved to another care facility in another location that could be hours away from family. We hope that you will understand our concerns and voice them to those who are in power to make positive changes for our facility.

We thank you for taking the time to consider our letter and concerns.

Concerned citizens for the La Crete Long Term Care Centre, please find attached a list of signatures of those who are against the staffing budget cuts.

You may contact Marie Martens if you have any questions or feedback to this letter.



Marie Martens
Box 847
Fort Vermilion, AB
T0H 1N0

Phone: 780-927-3226
Cell: 780-841-7673

Cc: MD of MacKenzie
Honourable Sarah Hoffman Minister of Health
Honourable Rachel Notley – Premier of Alberta



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 1041-16 Road Closure Request for the South side of SW 18-104-17-W5M (Blue Hills Area)

BACKGROUND / PROPOSAL:

Mackenzie County received the application for a road closure in the Blue Hills area. The applicant is asking that all of the undeveloped road allowance (approximately four (4) acres) between SW 18-104-17-W5M and NW 7-104-17-W5M be closed and sold to the applicant so that he can consolidate it into his quarter section.

Administration does not see a need for this road allowance as there is a local road on the west side of the quarter. All parcels of land that this road allowance affects have alternative means of access.

Bylaw 1041-16 was presented at the May 6, 2016 Municipal Planning Commission meeting where the following motion was made: *(May 6, 2016 MPC minutes need to be amended, the motions wording is incorrect)*

MPC-16-05-076

MOVED by Jack Eccles

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 1041-16 being a Road Closure Bylaw to Close all of the Government Road Allowance adjoining the south boundary of SW 18-104-17-W5M for the purpose of sale and consolidation, subject to public hearing input.

CARRIED

Prior to the 2nd and 3rd reading of a road closure bylaw, a public hearing must be held in accordance to the Municipal Government Act. Once the public hearing has been held, the bylaw must receive approval from the Minister of Transportation before it can proceed.

Author: L. Lambert **Reviewed by:** BP **CAO:** _____

The public hearing for this bylaw was held on September 13, 2016. There was no opposition to the bylaw, although there were some in attendance that spoke to the proposed road closure, seeking clarification on who would have priority.

After the public hearing a tabling motion was made:

MOTION 16-09-638 **MOVED** by Councillor Wardley

That Bylaw 1041-16 being a Road Closure Bylaw to close all of the Government Road Allowance adjoining the south boundary of SW 18-104-17-W5M for the purpose of sale and consolidation be TABLED.

CARRIED

Administration has discussed the road closure and policy PW028 with the applicant after the public hearing was held. The applicant requested that administration proceed with the road closure at this time.

Policy PW028 Sale of Undeveloped Road Allowances specifies the procedure to be taken in determining who is eligible for the closed road.

Administration received the approved copy of Bylaw 1041-16 from Alberta Transportation and is being presented for second and third reading.

OPTIONS & BENEFITS:

Closing this road and consolidating it with the adjacent lands allows for a larger parcel on the north of the highway and eliminates an unused road allowance.

Options are to pass, defeat, or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

The appraised value of the closed road was determined by the County Assessor at \$10,000.00 for the 4 acres, calculated at the same value as cultivated farmland in the area.

All costs will be at the developer's expense.

Author: L. Lambert Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

With landowners and interested parties as required.

RECOMMENDED ACTION:

Administration recommends passing second and third reading of the bylaw.

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1041-16 being a Road Closure Bylaw to close all of the Government Road Allowance adjoining the south boundary of SW 18-104-17-W5M for the purpose of sale and consolidation.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1041-16 being a Road Closure Bylaw to close all of the Government Road Allowance adjoining the south boundary of SW 18-104-17-W5M for the purpose of sale and consolidation.

Author: L. Lambert Reviewed by: _____ CAO: _____

Alberta Transportation

DELIVERY SERVICES DIVISION
2ND FLOOR, TWIN ATRIA BUILDING
4999-98 AVENUE
EDMONTON, ALBERTA, CANADA
T6B 2X3

TELEPHONE NO: 780-415-1538
Toll Free Connection Dial 310-0000

February 7, 2017

Mackenzie County
4511-46 Avenue
Fort Vermilion, Alberta T0H 1N0

Attention: Liane Lambert, Planner

RE: ROAD CLOSURE – BYLAW 1041-16

Enclosed is the above noted bylaw which was approved by Alberta Transportation for closure and sale on February 6, 2017.

Following the second and third readings of the bylaw by your council the bylaw may be registered at Land Titles. Please notify me of the second and third readings and when the bylaw is registered at Land Titles.

Thank you.

Yours truly,



Adrienne Kisko
Land Technologist

cc: Marlene Cobick
Development & Planning Technologist
Peace River, Alberta

Enclosures

RECEIVED
FEB 14 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

BYLAW NO. 1041-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
STATUTORY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Government Road Allowance as outlined in Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of sale and consolidation, that portion of the government road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE LYING SOUTH
OF THE SOUTH WEST OF 18-104-17-W5M
EXCEPTING THEREOUT ALL MINES AND MINERALS

As outlined in Schedule "A"

READ a first time this 14th day of June, 2016.



Bill Neufeld
Reeve



Len Racher
Chief Administrative Officer

PUBLIC HEARING held this 13th day of September, 2016.

APPROVED this 6th day of February, 2016.¹⁷



Michael Botros
Minister of Transportation

Approval valid for 16 months.

READ a second time this _____ day of _____, 2016.

READ a third time and finally passed this _____ day of _____, 2016.

Bill Neufeld
Reeve

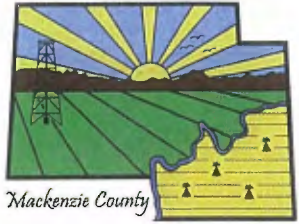
Len Racher
Chief Administrative Officer

BYLAW No. 1041-16

SCHEDULE "A"



\$400.00



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 10-16

NAME OF APPLICANT <u>JOHN W HARMS</u>		
ADDRESS <u>Box 325</u>		
TOWN <u>LA CRETE ALTA.</u>		
POSTAL CODE <u>T01 2H0</u>	PHONE (RES.) <u>925-2521</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>SW</u>	SEC. <u>18</u>	TWP. <u>104</u>	RANGE <u>17</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Close Road on south side of above Quarter

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 400.00 RECEIPT NO. _____

APPLICANT John W Harms
Agatha Harms

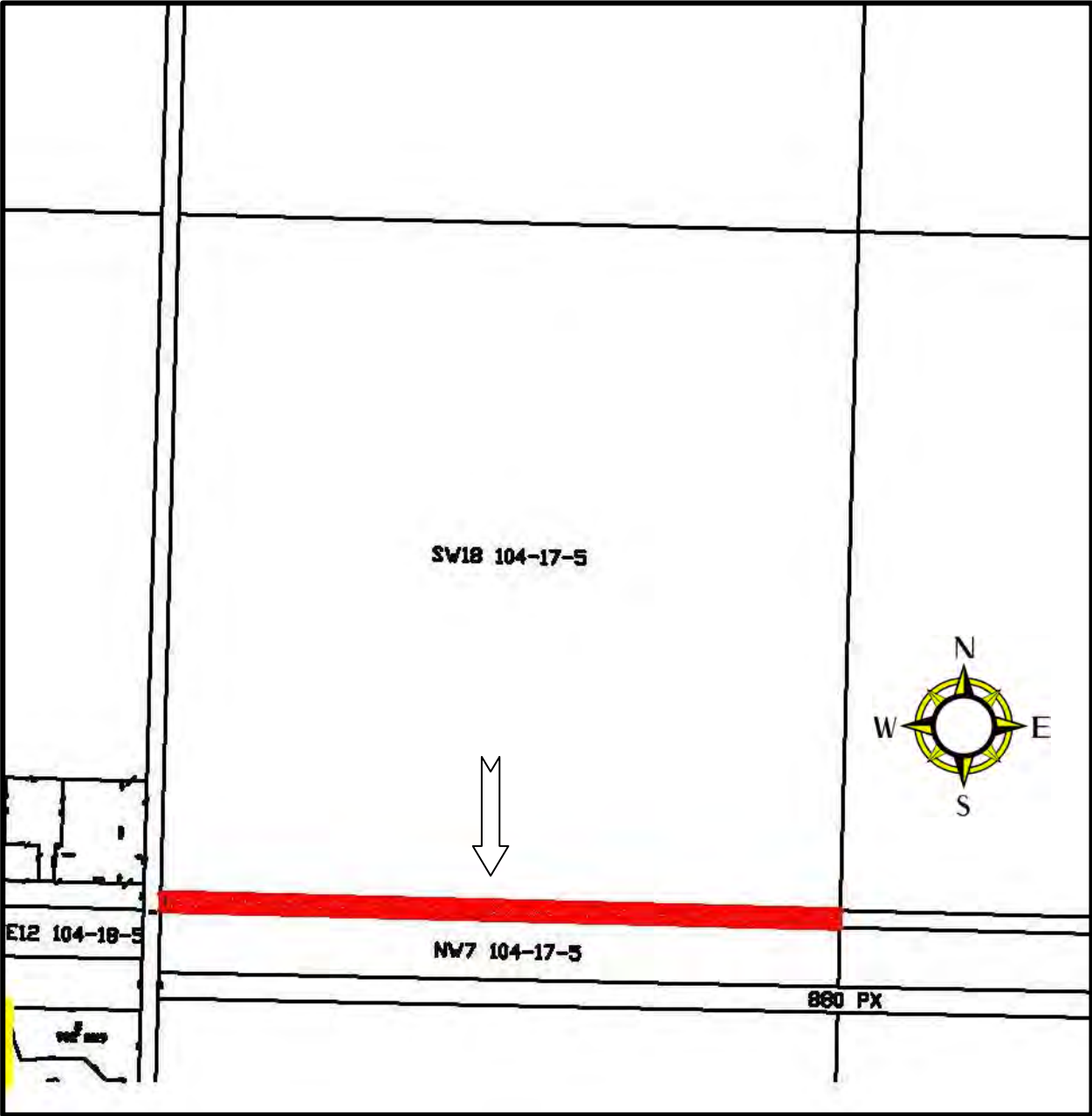
DATE April 25/16

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____

DATE _____

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1041-16

NOT TO SCALE

Disclaimer

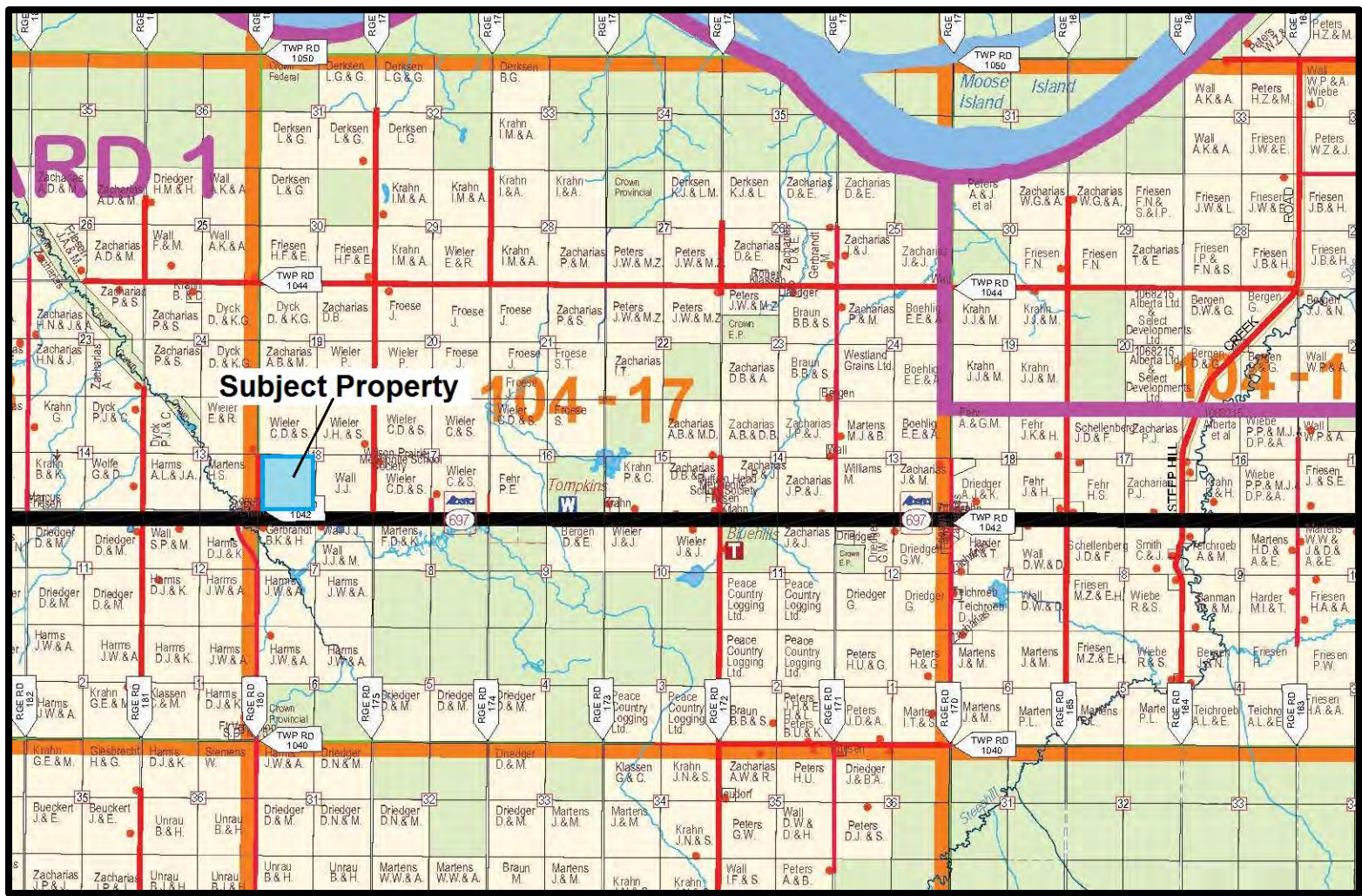
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Mackenzie County

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1041-16

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NOT TO SCALE



Mackenzie County

Mackenzie County

Title	Sale of Undeveloped Road Allowance	Policy No.	PW028
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To establish criteria for the sale of undeveloped road allowances which are not needed for municipal purposes.

Policy Statement and Guidelines

If an undeveloped road allowance is not needed for municipal purposes it may be closed and sold provided Council has passed a road closure bylaw for the specific road allowance, which is approved by the Minister of Transportation.

Priority

1. Sale of an undeveloped road allowance shall be established in the following order.
 - a) First priority shall be given to the adjacent parcel of land/quarter section that had provided alternate land for municipal purposes.
 - I. An original landowner, who has provided alternate land for municipal purposes at no cost, shall receive the closed undeveloped road allowance at no cost.
 - II. If the land has transferred ownership, or if there is no proof that the land was exchanged at no cost, the current landowner shall pay the market value as established by the County.
 - b) Second priority shall be given to the adjacent landowner who has cleared, with appropriate approval, and is using the undeveloped road allowance for agricultural purposes. The sale of this land shall be at market value as established by the County.
 - c) Third priority shall be given to the adjacent landowner who has cleared and developed the road allowance for a minimum of 10 years. The sale of this land shall be at market value as established by the County.

- d) Fourth priority shall be given to the adjacent landowner who put in the highest bid on the sale of the undeveloped road allowance.
2. Notwithstanding Section 1, no road closure shall be permitted if it leaves and/or creates a fragmented portion of land that is less than 70 meters (230 feet) in width.
 3. The property transfer must be finalized within 180 days of the acknowledgment or confirmation of the sale. If not, the County retains the right to sell the undeveloped road allowance to the other adjacent landowner.
 4. All legal and consolidation costs incurred by the road closure and transfer of the undeveloped road allowance shall be borne by the purchaser.

	Date	Resolution Number
Approved	07-May-02	02-345
Amended	11-Oct-16	16-10-723
Amended		

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 104x-16 being a Road Closure Bylaw to close a portion of the Government Road Allowance adjoining the west boundary of NW 11-108-13-W5M for the purpose of consolidation, subject to public hearing input.

CARRIED

On September 28, 2016 Bylaw 1049-16 being a road closure request to close and relocate a road allowance in the Fort Vermilion area directly adjacent to the Fort Vermilion Rodeo grounds was given first reading. A Public Hearing was held on October 26, 2016 and then forwarded to Alberta Transportation for approval.

Administration received the approved copy of Bylaw 1049-16 from Alberta Transportation and is being presented for second and third reading.

OPTIONS & BENEFITS:

Closing this road and consolidating it with the adjacent land allows a greater setback for existing development and allows for a mature stand of windrow trees to remain in place.

Options are to pass, defeat, or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All cost at the developer's expense.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw was advertised as per Municipal Government Act requirements as well as notifications sent to all adjacent landowners.

RECOMMENDED ACTION:

Administration recommends passing second and third reading of the bylaw.

Author: L. Lambert Reviewed by: CG CAO: _____

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1049-16 being a Road Closure Bylaw to close a portion of government road allowance adjoining the west boundary of NW 11-108-13-W5M for the purpose of consolidation.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1049-16 being a Road Closure Bylaw to close a portion of government road allowance adjoining the west boundary of NW 11-108-13-W5M for the purpose of consolidation.

Author: L. Lambert Reviewed by: CG CAO: _____

Alberta Transportation

DELIVERY SERVICES DIVISION
2ND FLOOR, TWIN ATRIA BUILDING
4999-98 AVENUE
EDMONTON, ALBERTA, CANADA
T6B 2X3

TELEPHONE NO: 780-415-1538
Toll Free Connection Dial 310-0000

February 10, 2017

MacKenzie County
4511-46 Avenue
Fort Vermilion, Alberta T0H 1N0

Attention: Liane Lambert, Planner

RE: ROAD CLOSURE – BYLAW 1049-16

Enclosed is the above noted bylaw which was approved by Alberta Transportation for closure and sale on February 10, 2017.

Following the second and third readings of the bylaw by your council the bylaw may be registered at Land Titles. Please notify me of the second and third readings and when the bylaw is registered at Land Titles.

Thank you.

Yours truly,



Adrienne Kisko
Land Technologist

cc: Marlene Cobick
Development & Planning Technologist
Peace River, Alberta

Enclosures

RECEIVED
FEB 16 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

BYLAW NO. 1049-16

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF
STATUTORY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that a portion of Government Road Allowance as outlined in Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of the government road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

Extra Road "A" Plan 162 _____
Extra Road "B" Plan 162 _____

As outlined in Schedule "A"

READ a first time this 28th day of September, 2016.



Bill Neufeld
Reeve



Len Racher
Chief Administrative Officer

PUBLIC HEARING held this 26th day of October, 2016.

APPROVED this 10th day of February, 2016. ^{17/19}



Michael Bestros
Minister of Transportation

Approval valid for 19 months.

READ a second time this _____ day of _____, 2017.

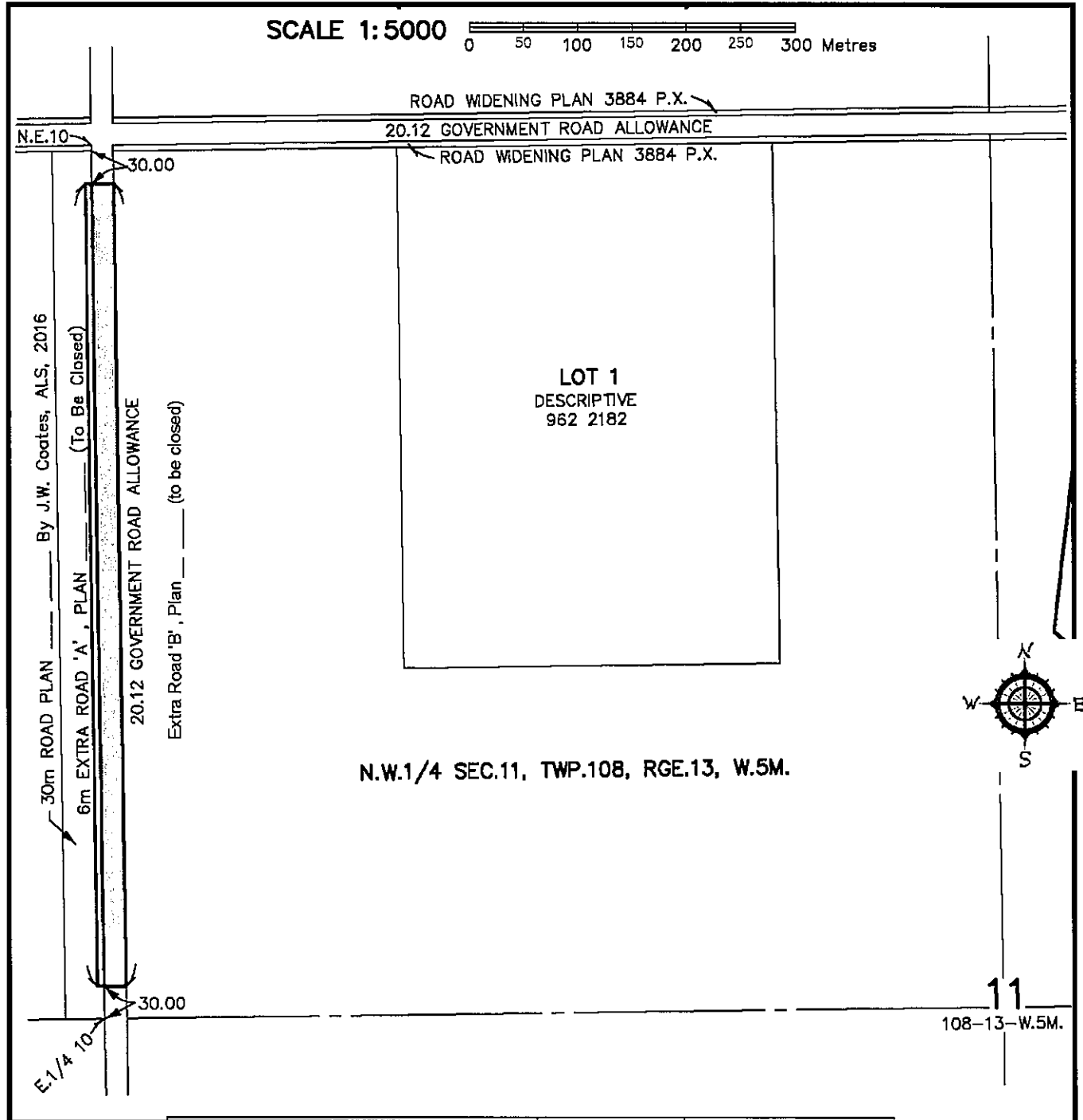
READ a third time and finally passed this _____ day of _____, 2017.

Bill Neufeld
Reeve

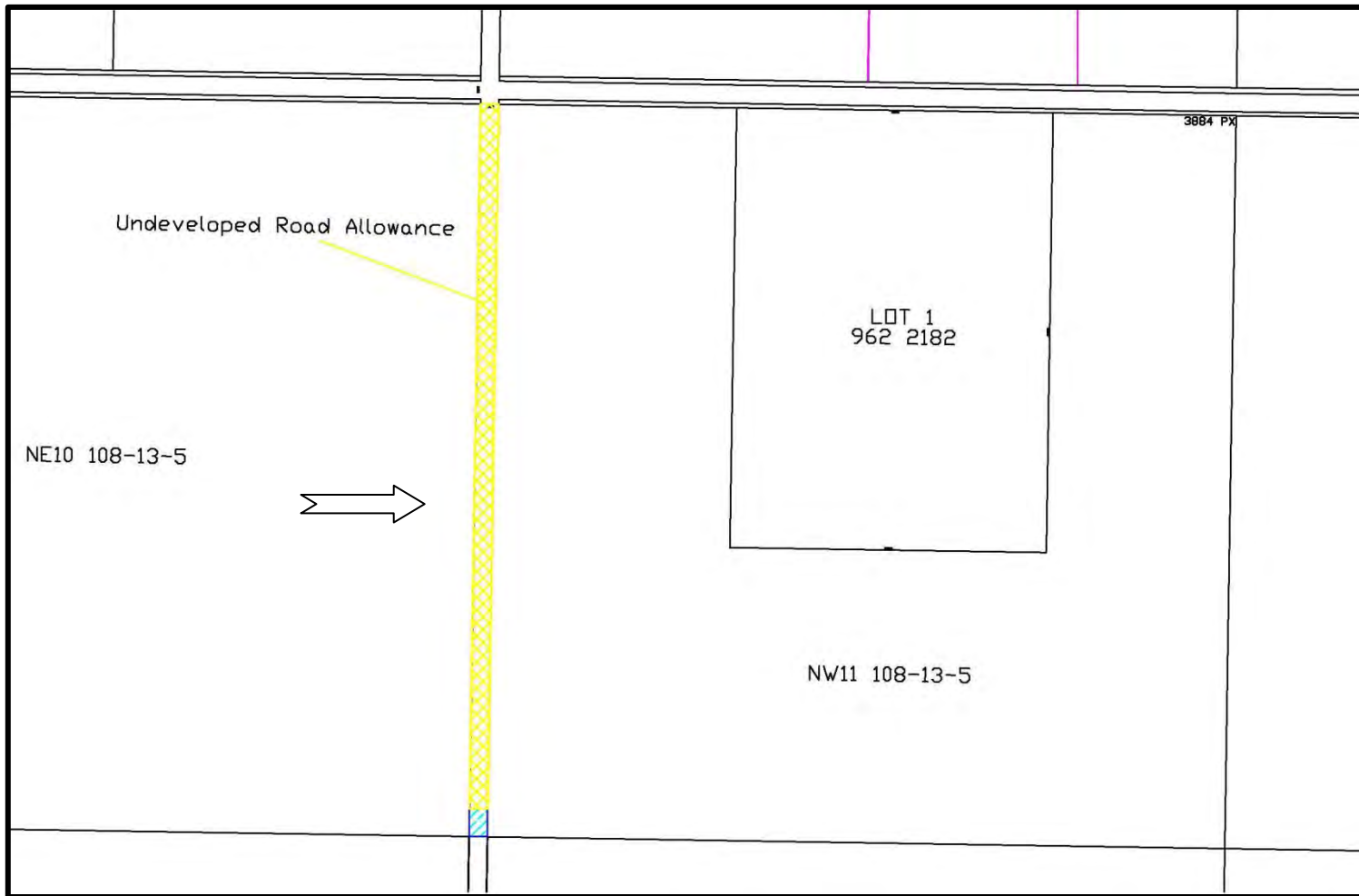
Len Racher
Chief Administrative Officer

BYLAW No. 1049-16

SCHEDULE "A"



BYLAW AMENDMENT APPLICATION



File No. Bylaw 1049-16

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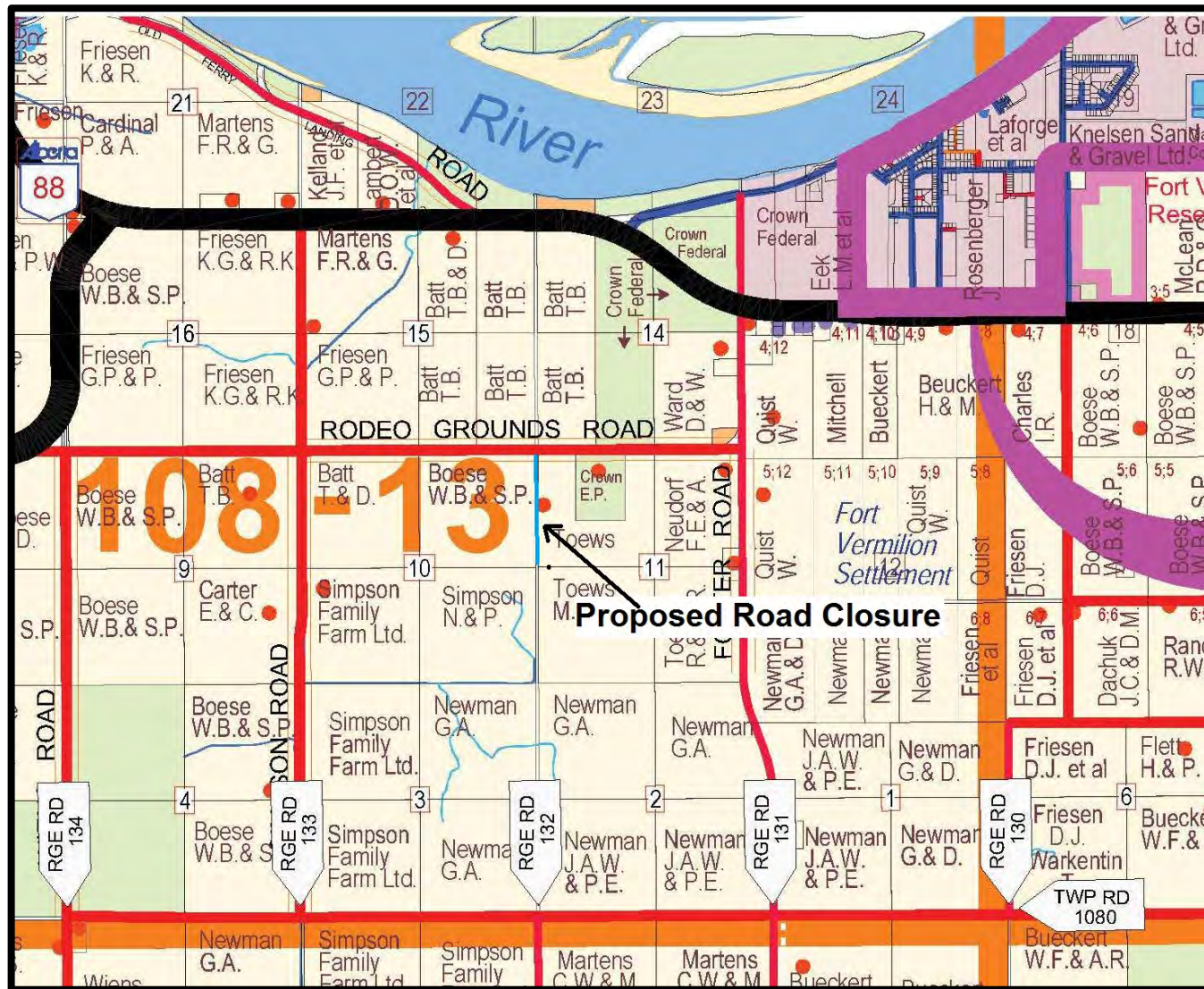
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Mackenzie County



BYLAW AMENDMENT APPLICATION



File No. Bylaw 1049-16

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Mackenzie County

3063 PK

3806 PK

Undeveloped Road Allowance

Proposed new Road Allowance

NE10 108-13-5

LOT 1
962 2182

NW11 108-13-5



Proposed Yardsite,



LOT 1
962 2182

NW11 108-13-5











Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Byron Peters, Director of Planning and Development
Title:	Policy DEV001 Urban Development Standards and Policy DEV007 Rural Development Standards – Clarification for Oversizing Procedures

BACKGROUND / PROPOSAL:

At the August 9, 2016 Council meeting the following motion was made:

MOTION 16-08-601 **MOVED** by Councillor Wardley

That Policy DEV001 Urban Development Standards and Policy DEV007 Rural Development Standards be amended to clarify procedures for oversizing requirements.

CARRIED

Any oversizing shall be clearly identified by the developer on the final tentative plan that is presented for approval. Along with a written request from the developer for cost sharing that will be presented to Council for a decision prior to the commencement of construction.

The subdivision application will also be amended to include a portion identifying if oversizing will be required.

An updated policy for both DEV001 and DEV007 is attached for review.

OPTIONS & BENEFITS:

The updated policy's provides more clarity in the proper procedure to be followed when oversizing is required.

Options are to pass, defeat, or table the amendments to these policies.

Author: _____ **Reviewed by:** B Peters **CAO:** _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

The sustainability plan does not address this topic.

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Administration recommends amending both policies' as presented.

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That Policy DEV001 Urban Development Standards be amended as presented.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That Policy DEV007 Rural Development Standards be amended as presented.

Author: _____ Reviewed by: B Peters CAO: _____

MACKENZIE COUNTY

TITLE	Urban Development Standards	POLICY NO.	DEV001
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LEGISLATION REFERENCE	Municipal Government Act, Section 5
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PURPOSE

Establish urban development standards to ensure consistent development is maintained within the hamlets of Mackenzie County.

POLICY STATEMENT

Mackenzie County and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. Mackenzie County will provide guidance for development objectives. These policies will be applied equitably and fairly to all within that community.

All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit, through the use of off-site levies, local improvement bylaws and endeavor to assist clauses.

GUIDELINES

1. Mackenzie County will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy and detailed within the GMIS,
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy,
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy,
 - d) establish the mechanism of any cost sharing, endeavor to assist, or other financial considerations,
2. The developer will be responsible for all costs except where otherwise indicated in this policy.

DEFINITIONS

Development Agreement: A contract entered into between the municipality and the developer in regards to the installation of municipal improvements, including all conditions that need to be adhered to.

GMIS: refers to the General Municipal Improvement Standards (engineering guidelines) for Mackenzie County

Off-site Levy: As defined in the Alberta Municipal Government Act

Rural Standard: Built up asphalt surfaced roads with ditches/swales, power, street lighting

Development Approval: Refers to a subdivision/development approval where the application process has been followed and an approval subsequently issued by the development authority.

Urban Standard: curb & gutter, sidewalk, underground power, metal light standards with underground servicing, asphalt road surfacing and storm sewer

Zoning: As per the Land Use Bylaw

FUNDING

Funding for municipal infrastructure improvements required to support a developer's approved Development will be provided by the developer. The County, within the Development Agreement, will provide assistance to the developer when oversizing is required to collect appropriate funds from benefitting lands when the benefitting lands are further developed.

When the County constructs municipal improvements in advance of developments the County will, through the use of an Off-site Levy bylaw(s) collect apportioned costs as assigned to benefitting lands.

Where a development requires that an arterial road be constructed, the County shall only consider ~~to cover~~ covering the costs of upgrading the road from collector to arterial standard, and shall, whenever possible, utilize the mechanisms provided for by Off-site Levy or local improvement bylaw(s) to recover those costs.

All oversizing requirements shall be clearly identified by the developer on their tentative plan along with a written request for cost sharing, prior to final approval by the subdivision authority.

The County may consider providing a portion of the funding when oversizing, **offsite levy, endeavor to assist or other mechanism are is** required, however this will be subject to negotiation and Council approval **prior to the commencement of construction.** Funding in these situations may also be recouped by way of a local improvement bylaw.

Any cost sharing or other funding commitment by the County must be included in the Development Agreement and form part of the contractual commitment of each party. The County will not retroactively consider requests from a developer for funding or cost sharing where a Development Agreement has already been entered into for the project.

URBAN DEVELOPMENT STANDARDS

The following chart indicates the minimum standards on new development:

Zoning Standards Chart

Road Classification	Zoning					
	Residential		Commercial		Industrial	
	HR, MHC, MHS	HCR	HCC1, HC2, TC1	HC1, GC1	HI1, LG1	HI2
Arterial Hamlet 40 m min ROW width	urban or rural standard* sidewalk u/g power	urban or rural standard* sidewalk u/g power	urban or rural standard* sidewalk u/g power	urban or rural standard* sidewalk u/g power	urban or rural standard* sidewalk u/g power	urban or rural standard* sidewalk u/g power
Collector Hamlet 26 m min ROW width	urban standard	rural standard sidewalk u/g power	urban standard	urban or rural standard* sidewalk u/g power	rural standard sidewalk o/h power	rural standard o/h power
Local Hamlet 20 m min ROW width	urban standard	rural standard u/g power	urban standard	urban or rural standard* sidewalk u/g power	rural standard o/h power	rural standard o/h power
Core Hamlet 22 m min ROW width	urban standard	N/A	urban standard	N/A	N/A	N/A

* Denotes that the standard will be decided by evaluating anticipated traffic volumes, design speed, continuity with existing infrastructure and future proposed upgrades, and other criteria as deemed necessary.

UTILITIES

Power

New power installations shall ideally be underground. Industrial areas may be serviced by overhead power, but commercial and residential areas shall have underground servicing. Where infill development occurs, the development shall utilize the existing standard that services the area.

In residential and commercial areas, overhead servicing will only be considered where the developer has provided verification that underground installation is not viable, considering continuity with existing power supply, lot sizes and anticipated use, and other criteria as deemed necessary.

All overhead power servicing shall utilize the utility rights-of-way and be located behind the lots. Road crossings, especially in industrial areas, shall be designed to permit over size loads to safely traverse.

Lighting

Street lighting shall be installed in all new developments as per the Illuminating Engineering Society and Road and Transportation Association of Canada criteria. Street lighting shall ideally utilize steel light standards, but in areas developed to a rural standard, wood standards may be allowed.

Overall continuity, esthetic, maintenance costs, and likelihood of redevelopment requiring relocation of light standards shall all be considered when determining if wood or steel standards are required.

Natural Gas

Gas servicing shall be provided to new developments. Installation shall be in keeping with the utility providers current standard practice.

Depending on the location within the County, the developer may be required to install gas servicing as part of the improvements, in other areas the utility provider will independently install gas servicing as building development occurs.

Phone/Data

Phone and/or data infrastructure shall be provided for all developments, to the specifications of the local telecommunications provider.

Installation of higher grade infrastructure is encouraged in order to provide telecommunications providers with better options for providing digital data to the community.

Storm Sewer

Design criteria shall be in keeping with the County's GMIS.

Storm drainage shall be provided for all developments. The general level of service required by the County in regard to storm water management shall be in keeping with the dual drainage concept utilizing major and minor collection systems.

All urban standard development shall include an integrated surface and underground (major and minor) storm sewer system. All rural standard developments are anticipated to primarily use a surface drainage (major) system to manage storm water, however integration with an underground (minor) system may be required by the County.

Storm water retention ponds shall be constructed in accordance with design criteria established in the GMIS to reduce the downstream effects of the development. Ponds shall be constructed to service large areas, and be thoughtfully integrated with the subdivision design. All new developments shall create zero net change to the existing storm sewer peak flows. The County retains the ability to alter storm pond placement.

Sanitary Sewer

Design criteria will be in keeping with Mackenzie County's GMIS.

Sanitary sewer shall be provided for all developments.

In areas that are to be developed as row housing or condominiums, each proposed unit shall receive a separate service from the main line.

In areas that are zoned for either low or medium density development, but at time of land development the future build out is undetermined, sewer servicing shall be upsized to ensure adequate capacity (eg. 5" service to be installed to property line).

Sanitary sewer installations shall be gravity based. Where for multiple reasons a gravity system is not economical in an area, a detailed engineering report shall be provided to the County explaining the challenges, and how a low pressure system will help to alleviate the challenges. The report shall include details regarding site density, soil types, water tables, existing development, terrain, economics and any other factors that are perceived as a hindrance to installing a gravity system.

Water

Design criteria will be in keeping with Mackenzie County's GMIS.

All new developments shall include the installation of municipal water which shall provide adequate fire flow volumes.

In areas that are to be developed as row housing or condominiums, each proposed unit shall receive a separate service from the main line.

In areas that are zoned for either low or medium density development, but at time of land development the future build out is undetermined, water servicing shall be upsized to ensure adequate capacity (eg. 1 ½" service to be installed to property line).

Private Servicing

For all high density or large lot development with multiple buildings serviced from an internal network, an isolation valve shall be provided at the property line. All internal underground servicing shall be engineered to meet AESRD, "Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems", and a copy of the engineered drawings shall be provided to the County for review before installation.

All private hydrants and valves shall be properly maintained to municipal standards. Preventative maintenance shall be performed annually, with records provided to the County Utilities department. Alternately, the Utilities department may be contracted to perform the preventative maintenance.

ROADS AND ROAD EDGE

Design criteria will be in keeping with Mackenzie County's GMIS.

All new roads constructed within hamlets shall be asphalt surfaced. Paving may be delayed until such time as there are additional paving projects in the area in order to save on cost and increase the project viability. In such cases of pavement delay the road base may require additional work prior to pavement application.

Arterial

Arterial roads shall be located as required to facilitate the efficient movement of vehicles and goods into and around a community. They shall typically be placed a minimum of 800 m apart, and shall primarily only be intersected every 300 m to 400 m by collector roads.

Where existing private properties already access directly onto an arterial road, sufficient traffic lanes must be provided to ensure a consistent traffic flow. Where possible, shared driveways and/or service roads shall be utilized in order to concentrate the turning movements of traffic.

Approach locations shall be well defined in order to help delineate where to expect traffic turning. Developments along arterial roads shall have parking areas of sufficient size so as to eliminate the need for traffic backing onto the roadway when leaving a property.

Driveways onto private properties shall be minimized, as moving traffic and goods are the primary priorities. Turning lanes shall be utilized to help maintain the flow of traffic with minimal disturbances.

It is anticipated that traffic signalization will be required where arterial roads intersect, and potentially where collector roads intersect with arterial. Traffic studies and signalization warrant reports shall be conducted for all such intersections, as deemed necessary by the County.

Conventional grass swales (ditches) may be utilized along arterial roads, but ditch slopes shall be a minimum of 4:1 to facilitate maintenance and esthetics. Where drainage swales may become too deep, grass swales shall be paired with a perforated pipe system under the swale. This reduces the width of ROW needed to facilitate the drainage, and improves esthetics, traffic safety and pedestrian walkability.

Arterial roads should not allow for any on street parking

Drought and salt tolerant deciduous trees shall be planted between the curb and sidewalk, to provide shade, provide protection, and help define the pedestrian space. It is strongly encouraged to plant additional trees behind the sidewalk, on private property, in order to avoid conflicts with underground utilities.

Collector

Collector roads shall typically be spaced about 300 m to 400 m apart, with intersections onto arterial roads at the same intervals in order to facilitate efficient traffic movement. When deciding on collector road location, adjacent land uses and existing and proposed arterial and collector road locations shall be considered.

Hamlet collector roads constructed to a rural standard shall utilize grassy swales integrated with a perforated pipe system (bioswales). Conventional ditches shall be discouraged as part of any new hamlet development, unless appropriate rationale is provided. Appropriate rationale shall include a brief engineering report detailing why conventional ditches are the best choice for the community, and shall include items such as esthetics, maintenance and lifespan.

When possible, locate buildings which are likely to draw high amounts of traffic to property that has direct access to an arterial road.

In residential and commercial areas, buildings shall be located near the minimum setbacks from the street in order to provide a consistent frontage and improved esthetics. Parking shall ideally be located at the side or rear of commercial buildings.

Drought and salt tolerant deciduous trees shall be planted between the curb and sidewalk (if not monolithic), to provide shade, provide protection, and help define the pedestrian space. It is strongly encouraged to plant additional trees behind the sidewalk, on private property. Trees shall be located as to avoid conflicts with underground utilities.

Use curb bump-outs to help delineate parking lanes, and to prevent them from being used for through traffic.

Roundabouts are encouraged at intersections that are anticipated to see high traffic volumes but where signalization is not warranted. These are also effective at calming traffic and limiting speed while maintaining a consistent traffic flow. Consideration shall

be given to ensure that sight lines are not negatively impacted at other intersections or onto private driveways.

Local

Local roads shall constitute the majority of roads within the communities. Their objective is to provide access to each individual property, and the primary purpose is to facilitate slow moving traffic frequently interrupted by vehicle turning movements and pedestrians.

On street parking is a staple feature of local roads in residential and commercial areas. Local roads constructed to a rural standard shall utilize bioswales for storm water catchment.

In commercial and residential areas buildings shall be located at the minimum setbacks from the street in order to provide a consistent frontage and improved esthetics. Parking shall ideally be located at the side or rear of commercial buildings.

Drought and salt tolerant deciduous trees shall be planted to provide shade and help define the pedestrian space. Trees shall be located as to avoid conflicts with underground utilities.

Core Hamlet

Roadways shall be designed to allow adequate movement of vehicular traffic with access to both on street parking and private parking. Pedestrian movement is a key consideration when considering streets within the Core district.

All curbs shall be straight faced with clearly defined driveway locations. Crosswalks shall be clearly marked, and may be located mid-block to help facilitate safe and efficient pedestrian movement.

Sidewalks shall be located on both sides of all streets, and be a minimum of 3 m in width in the Core area to help facilitate higher pedestrian volumes and encourage pedestrian traffic.

Deciduous trees shall be planted within or behind the sidewalks to provide shade, provide safety and to help delineate the pedestrian space. Property owners shall be strongly encouraged to plant trees on their properties to help create the sense of place and to ensure the Core is visually appealing and attracts pedestrian traffic.

Whenever possible, buildings, streets and sidewalks shall be oriented in a manner that capitalizes on sun exposure and slows winds from prevailing directions.

Sidewalks

Sidewalk grades shall be minimally impacted by driveways. The sidewalk surfacing material shall be continuous across the crossing.

In locations of high pedestrian traffic, create visually distinct markings (eg. colored pavement, zebra stripes) on the driving surface to delineate the pedestrian crossing locations.

Utilize curb bump-outs to reduce the length of crosswalks, prevent parking near intersections, and increase safety by eliminating the parking lanes as through traffic lanes.

Sidewalks shall be located in all areas where even moderate levels of pedestrian traffic are anticipated.

Sidewalks shall be located along both sides of arterial roads, both sides of collector roads where high traffic volumes are anticipated, and on one side along low volume collectors and local roads. Refer to the Zoning Standards Chart for additional information regarding the requirements for sidewalks.

Greenlink corridors shall have a sidewalk and an asphalt path, on opposite sides of the road ROW. This same standard shall be applied to arterial and high volume collector roads.

Where sidewalks are required along roads constructed to Rural Standard, the sidewalk shall be either 1.5 m wide concrete or 2.4 m wide asphalt.

Private Roads

Private streets shall be constructed to an appropriate comparable municipal standard as if it were a public road. This applies to developments such as Manufactured Home Parks and commercial developments with multiple tenants on a common property.

HAMLET REDEVELOPMENT

Design criteria will be in keeping with Mackenzie County's GMIS.

Redevelopment Standards

For all areas being redeveloped, the goal is to improve the infrastructure to match the criteria for new development of the same zoning. This will not always be possible because of the existing right-of-way widths and adjoining development.

Whenever a redevelopment is proposed and there are existing restrictions (eg. ROW widths), a brief engineering report shall be prepared outlining the long term benefits of working around the obstacles, or removing the obstacles and meeting the criteria of a new build.

This report shall include but shall not be limited to:

- short and long term cost analysis
- future traffic (vehicular and pedestrian) flow implications
- potential safety compromises (lane widths and sight distances)

- esthetic impact
- all other relevant information.

Consideration shall always be provided to account for continuity and additional future plans. If the esthetic of a neighborhood is to be maintained, careful consideration shall be given when upgrading a street to maintain the current esthetic. Careful transitioning from curb and gutter roads to roads with a detached sidewalk and bioswales may be necessary to match the esthetic of a neighborhood without negatively impacting the overall esthetic along the roadway, or the pedestrian and vehicular traffic capabilities along the street.

Upgrading Priorities

When considering road upgrades with Hamlets, the County shall prioritize roads in the following order:

1. Arterial
2. Core
3. Collector
4. Local

See Appendix A for a map depicting road upgrades identified on a priority basis utilizing the above priority ranking.

Appendix A shall be reviewed annually by administration and further reviewed and approved by Council. This shall be utilized for budgeting purposes and growth considerations.

Funding

When upgrades to heavy commercial/industrial areas are warranted, the costs of asphalt and street lighting shall be split evenly between the County and property owners adjacent to the improvement area. The County will create local improvement bylaws to recoup the landowner costs.

LEAP FROG DEVELOPMENT

When a developer chooses to develop in an area that is not easily serviced by existing municipal infrastructure and where significant amounts of the newly installed infrastructure will remain underutilized at full build out of the proposed development, the developer shall upfront all costs of the installation of municipal infrastructure, including oversizing to provide future servicing of adjacent undeveloped lands.

The County will endeavor to assist in the recovery of these costs from other benefitting lands at the time of the future developments primarily by way of issuing and collecting offsite levies but may also utilize different available tools.

Date	Resolution Number
------	-------------------

Approved	18-Jun-02	02-460
Amended	13-Jan-04	04-009
Amended	23-Jun-04	04-510
Amended	10-May-05	05-255
Amended	13-Dec-05	05-674
Amended	26-Mar-09	09-03-227
Amended	13-Oct-10	10-10-855
Amended	23-Feb-11	11-02-199
Amended	11-Feb-14	14-02-072
Amended	30-Jan-15	15-01-053
Amended		

Appendix A

Hamlet road improvement maps

MACKENZIE COUNTY

TITLE	Rural Development Standards	POLICY NO.	DEV007
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LEGISLATION REFERENCE	Municipal Government Act, Section 5
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PURPOSE

Establish rural development standards to ensure consistent development is maintained within the rural areas of the County.

POLICY STATEMENT

Mackenzie County and developers have a shared responsibility for defining and addressing the existing and future needs of the region by creating development policies consistent with community objectives. Mackenzie County will provide guidance for development objectives. These policies should be applied equitably and fairly to all within that community.

All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit, through the use of off-site levies, local improvement bylaws and endeavor to assist clauses.

GUIDELINES

1. Mackenzie County will:
 - a) adopt development standard requirements for individual zoning districts and locations as indicated in this policy,
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy,
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy,
 - d) establish the mechanism of any cost sharing, endeavor to assist, or other financial considerations,
2. The developer will be responsible for all costs except where otherwise indicated in this policy.

DEFINITIONS & INTERPRETATION

Country Residential - Rural Country Residential, inclusive of all country residential zoning designations.

Rural Industrial: Refers to all rural industrial and/or commercial zoning districts.

Development Agreement: A contract entered into between the municipality and the developer in regards to the installation of municipal improvements, including all conditions that need to be adhered to.

Development Approval: Refers to a subdivision/development approval where the application process has been followed and an approval subsequently issued by the development authority.

GMIS: refers to the General Municipal Improvement Standards (engineering guidelines) for Mackenzie County.

Off-site Levy: As defined in the Alberta Municipal Government Act.

Zoning: As per the Land Use Bylaw.

FUNDING

Funding for municipal infrastructure improvements required to support an approved Development will be provided by the developer. The County, within the Development Agreement, will provide assistance to the developer when oversizing is required to collect appropriate funds from benefiting lands when the benefiting lands are further developed.

When the County constructs municipal improvements in advance of developments the County will, through the use of an Off-site Levy bylaw(s) collect apportioned costs as assigned to benefiting lands.

Where a development requires that an arterial road be constructed, the County shall only consider ~~to cover~~ covering the costs of upgrading the road from collector to arterial standard, and shall, whenever possible, utilize the mechanisms provided for by Off-site Levy or local improvement bylaw(s) to recover those costs.

All oversizing requirements shall be clearly identified by the developer on their tentative plan along with a written request for cost sharing, prior to final approval by the subdivision authority.

The County may consider providing a portion of the funding when oversizing, offsite levy, endeavor to assist or other mechanism are ~~is~~ required, however this will be subject to negotiation and Council approval prior to the commencement of construction. Funding in these situations may also be recouped by way of a local improvement bylaw.

Any cost sharing or other funding commitment by the County must be included in the Development Agreement and form part of the contractual commitment of each party. The County will not retroactively consider requests from a developer for funding or cost sharing where a Development Agreement has already been entered into for the project.

RURAL DEVELOPMENT STANDARDS

UTILITIES

Utility crossings shall cross County roads perpendicular to the road wherever practicable. All high pressure gas lines, three phase power and other major utility crossings must receive approval from the County prior to crossing any County road or other property or infrastructure. For routine installations of common utility infrastructure, notification shall be provided to the County prior to crossing any County road or other property or infrastructure.

Utility providers shall adhere to best practices regarding the installation, maintenance and marking of their infrastructure.

Gas

All new developments shall allow for the provision of natural gas servicing. Gas lines shall be located, at minimum, 9 m outside of any 20 m road right of way, and 4 m outside of any 30 m road right of way.

For all roads identified as arterial, the setback requirements shall be a minimum of 40 m from the road right-of-way, and increasing up to 100 m in areas of difficult or undulating terrain in order to facilitate potential future road widening.

Power

New power installations are anticipated to be overhead, and located in or adjacent to County road rights of way as per the current utility provider's current practice.

Country Residential developments shall be serviced internally with underground power.

Phone/Data

All new Country Residential and Rural Industrial developments shall be serviced with phone/data infrastructure, to the specifications of the local telecommunications provider.

Installation of higher grade infrastructure is encouraged in order to provide telecommunications providers with better options for providing digital data to the community.

Lighting

Street lighting will not typically be installed in rural areas.

In all Country Residential or Rural Industrial developments some level of road and intersection lighting may be required. Lighting will be expected to provide illumination only for areas anticipated to have high traffic (vehicle, ATV or pedestrian) volumes.

Where a development is anticipated to significantly increase the traffic at a particular intersection, the County may request as part of a traffic impact assessment, that intersection lighting also be assessed by a qualified engineer.

Storm Sewer

Design criteria shall be in keeping with the County's GMIS.

Storm sewer servicing is anticipated to be solely surface based with no underground infrastructure. Culverts shall be adequately sized to meet the required flow volumes and to aid in long term maintenance. The minimum specifications and process outlined in Policy PW039 shall be followed for all culvert installations.

In Country Residential and Rural Industrial developments, storm water retention ponds may be required to mitigate the downstream effects of the development. Storm water retention ponds shall be constructed in accordance with design criteria established in the GMIS to reduce the downstream effects of the development. Ponds shall be constructed to service large areas, and be thoughtfully integrated with the subdivision design. All new developments shall create zero net change to the existing storm sewer peak flows. The County retains the ability to alter storm pond placement.

Oversized ditches along roadways will be strongly discouraged, and only permitted when clearly proven to be the most viable option, when considering construction costs, long term maintenance and safety. This assessment shall be completed by a qualified engineer.

Where additional right of way is required to facilitate the surface drainage, the developer is responsible for all aspects of the acquisition of such right of way.

Sanitary Sewer

Design criteria shall be in keeping with the County's GMIS.

For all agriculture zoned acreages and farms, the sanitary sewage shall be dealt with on an individual basis and will typically be a surface pump out or field system. All installations shall meet provincial requirements.

For all Country Residential and Rural Industrial developments, sanitary sewer shall be considered collectively. Field systems may still be granted; however, extensive soil testing and ground water monitoring shall be conducted by a qualified professional prior to construction to ensure the long term viability of compactly placed field systems.

In areas where the proximity to existing infrastructure permits, low pressure sanitary systems shall be permitted. All low pressure systems shall be fully engineered, with pump and pipe sizing appropriately designed for full build out of the system. The engineer shall specifically consider odour concerns where the low pressure system feeds into a gravity system or where air releases may be located, and provide sufficient evidence that the system design will not create odour concerns.

All sanitary sewer systems that will be under County ownership and/or maintenance shall be located within a right of way, PUL or easement. Location of sanitary lines shall be permitted within an existing road right of way. If additional right of way is required, the developer is responsible for all aspects of the acquisition and registration of such right of way.

Water

Design criteria shall be in keeping with the County's GMIS.

For all agriculture zoned acreages and farms, the water servicing will be dealt with on an individual basis. It is anticipated that most of these developments will be serviced by wells or cisterns.

For all Country Residential and Rural Industrial developments, water servicing shall be considered collectively for the entire proposed development.

For all rural multi-lot developments adjacent to an existing County rural waterline, the development is required to connect to the waterline. All connections to the rural waterline shall be installed as specified within the County's Water and Sewer Bylaw.

Where proximity to an existing County rural waterline permits, it is encouraged that new developments connect to the line.

All water mains that will be under County ownership and/or maintenance shall be located within a right of way. Location of water lines shall be permitted within an existing road right of way. If additional right of way is required, the developer is responsible for all aspects of the acquisition of such right of way.

Private Servicing

For all large lot development with multiple buildings serviced from an internal network, an isolation valve shall be provided at the property line. All internal underground servicing shall be engineered to meet AESRD, "Standards and Guidelines for Municipal

Waterworks, Wastewater and Storm Drainage Systems”, and a copy of the engineered drawings shall be provided to the County for review before installation.

All private hydrants and valves shall be properly maintained to municipal standards. Preventative maintenance shall be performed annually, with records provided to the County Utilities department. Alternately, the Utilities department may be contracted to perform the preventative maintenance.

ROADS AND ROAD EDGE

All road design and construction shall be in keeping with the County’s GMIS. Policy PW039 provides specific direction regarding the construction of local and collector roads which shall be adhered to.

Road widths shall be determined based on anticipated traffic types and volumes and road classification.

Appropriate intersections shall be constructed to accommodate traffic turn movements.

Aprons shall be paved when a new road joins to an existing asphalt surfaced road. See Policy PW039 for details.

When a proposed development is anticipated to cause significant additional traffic, a traffic impact assessment shall be completed by a qualified professional. Depending on the outcome of the assessment, road upgrades may be required. Upgrades may consist of road widening, road reconstruction to increase the road structure, dust control by either temporary (oil/calcium) or permanent (asphalt) products, intersection improvements, lighting, and other measures that are warranted. The developer shall be responsible for all upgrades.

Arterial

The County has few rural arterial roads. Zama Access Road, 88 Connector and La Crete North & South access roads are currently identified as arterial.

Arterial roads shall ideally have a minimum 40 m wide right of way. When developments occur on lands adjacent to an arterial road, the County shall require the developer to provide additional road right of way to the County, if required, as a condition of their approval.

Private accesses onto arterial roads shall be strongly discouraged in order to reduce the impact on the free flow of traffic. Whenever practicable, access to a property shall be from a collector or local road.

Collector

Collector roads are identified within Policy PW039. Country Residential and Rural Industrial developments are strongly encouraged to locate along collector roads in order to mitigate traffic concerns and reduce the amount of road upgrades required.

Collector roads shall ideally have a minimum 30 m wide right of way. When developments occur on lands adjacent to a collector road, the County shall require the developer to provide additional road right of way to the County, if required, as a condition of their approval.

Developers are required to construct collector roads as per Policy PW039.

Local

Developers are required to construct local roads as per Policy PW039. Developments that may cause intensive traffic shall be strongly discouraged from being located along local roads.

Sidewalks/Trails

Sidewalks are not anticipated to be constructed in rural areas. Trails, either asphalt or gravel/mulch, may be required for Country Residential or Rural Industrial developments, depending on location, anticipated pedestrian traffic and other factors as determined by the County.

Private Roads

Private roads shall be constructed to an appropriate comparable standard as if it were a public road. This applies to developments such as commercial developments with multiple tenants on a common property.

Upgrading Priorities

When considering road upgrades in the rural areas, the County shall prioritize roads in the following order:

1. Arterial
2. Collector
3. Local

Policy PW039 currently identifies the rural road classifications and designations.

	Date	Resolution Number
Approved	10-Feb-15	15-02-085
Amended		

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

EXISTING USE OF THE LAND: _____

PROPOSED USE OF THE LAND: _____

LAND USE DESIGNATION AS CLASSIFIED IN THE LAND USE BYLAW: _____

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

DESCRIBE TOPOGRAPHY OF THE LAND (flat, rolling, steep, mixed): _____

DESCRIBE VEGETATION AND WATER ON LAND (brush, shrubs, tree stands, woodlots, etc, - sloughs, creeks, etc.): _____

DESCRIBE SOIL TYPE (sandy, loam, clay, etc.): _____

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

DESCRIBE ANY BUILDINGS AND STRUCTURES ON THE LAND: _____

LIST BUILDINGS AND STRUCTURES TO BE DEMOLISHED OR MOVED: _____

WATER AND SEWER SERVICES

TYPE OF WATER SUPPLY	EXISTING	PROPOSED
DUGOUT		
WELL		
CISTERN & HAULING		
MUNICIPAL SERVICE		
OTHER (PLEASE SPECIFY)		

TYPE OF SEWER DISPOSAL	EXISTING	PROPOSED
OPEN DISCHARGE/SEPTIC TANK		
SUB-SURFACE /SEPTIC TANK		
ABOVE GROUND/SEPTIC TANK		
SEWAGE LAGOON		
OUTDOOR PRIVY		
MUNICIPAL SERVICE		
OTHER (PLEASE SPECIFY)		

OVERSIZING REQUIREMENTS

Will any oversizing be required? Yes____, No____

If yes, clearly identify where and to what size will be required. Water _____, Sewer, _____
Roads, _____

CONSULTATION: Yes _____ Date: _____ With Who: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 28, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Alberta Health (Health Effects on Coal Powered Plants)
- Correspondence – Skills Canada Alberta (North West Regional Skills Canada Competition 2017)
- Correspondence – Alberta Infrastructure and Transportation (Potable Water Exemption Response)
- Correspondence – Alberta Municipal Affairs (Ministers Awards for Municipal Excellence)
- Correspondence – Safety Codes Council (Internal Audit)
- Correspondence – Alberta Environment & Parks (Proposal for Grant Funding – Hamlet of La Crete)
- AAMDC Patronage Refund – 2016
- News Release – New Funding to Boost Northern Economic Growth
- AUMA – Carbon Levy Impact Survey
- AAMDC – Request for Information – AAMDC Submission on Species at Risk Act Policies
- Industrial Hemp & Flax Seminar
- Water North Coalition – Progress Report
- Communities in Bloom – Canada 150
-
-
-
-
-

Author: CG Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____



ALBERTA
HEALTH

*Deputy Premier
Office of the Minister
MLA, Edmonton-Glenora*

JAN 13 2017

AR 141271

Al Kemmere
President
Alberta Association of Municipal Districts and Counties
2510 Sparrow Drive
Nisku, Alberta
T9E 8N5

Dear Al Kemmere:

At the Alberta Association of Municipal Districts and Counties (AADMDC) convention a question was asked regarding the health effects reports on coal powered plants and submission of that report to your organization.

As mentioned during the convention, there are a number of health concerns related to emissions from coal fired electricity plants. These emissions can contain various pollutants including oxides of nitrogen (NO_x), sulphur dioxide (SO₂), mercury and particulate matter (PM). The burning of coal can also release contaminants like arsenic, cadmium, lead, polycyclic aromatic hydrocarbons (PAH), dioxins and furans. Additionally, nitrogen dioxide reacts in the atmosphere to create ground-level ozone, a major component of smog. Finally, coal facilities are some of the largest greenhouse gas-emitting facilities in the province, while coal is the largest greenhouse gas problem globally. Greenhouse gases contribute to global climate change, which poses significant long-term risks to the health of Albertans and global citizens more broadly.

When Albertans experience signs or symptoms of respiratory disease, they engage with the physicians, nurses and health care practitioners of our health care system. To prevent the health care system from having to treat these signs or symptoms, this Government is implementing the *Climate Leadership Plan*. To implement this plan, there was a need to understand the cost to the health care system as well as the predicted health impacts from scientific evidence about these pollutants. Examples of information utilized to understand the health impacts and costs include:

1) 2008 No Breathing Room - National Illness Costs of Air Pollution. The report can be found at http://www.prowind.ca/downloads/Resources/CMA_ICAP_sum_e.pdf. This report is about air quality, illness and cost to the health care system by province and overtime.

.../2

2) 2013 A Costly Diagnosis. The report can be found at:

<http://asthma.ca/pdf/costly-diagnosis.pdf>. This report is specific to Alberta and to air quality impacts from coal phase out. This report, through health cost modeling, predicts annually there are:

- 700 visits to Alberta's emergency departments and 80 hospital admissions related to respiratory and cardiovascular ailments;
- Exacerbation of asthma from air pollution is estimated to be responsible for 4800 asthma symptom days;
- Air pollution from coal plants is a contributing factor to the premature deaths of more than 100 Albertans each year; and
- Health impacts of air pollution from coal plants are in the range of \$300 million annually.

3) 2015 The End of Coal: Ontario's Coal Phase Out. The report can be found at:

<https://www.iisd.org/sites/default/files/publications/end-of-coal-ontario-coal-phase-out.pdf>.

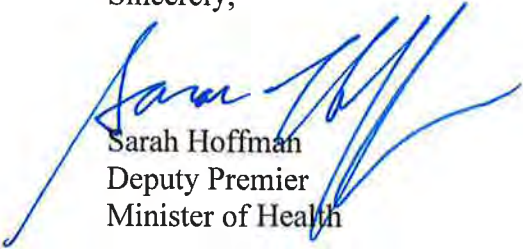
This report is a lessons learned report that emphasizes the need to undertake action when there is strong health evidence and cost benefits to the health care system.

There are numerous other scientific sources for each of the pollutants I described above that describe the link of exposure and health outcomes. One source of summary information is on the Alberta Environment and Parks website which provides the summaries of the scientific evidence for Ambient Air Quality Objectives. These summary documents contain an understanding of the science to protect impacts to both the environment and human health. These documents can be found here:

<http://aep.alberta.ca/air/legislation/ambient-air-quality-objectives/existing-ambient-air-quality-objectives.aspx> .

Thank you again for facilitating the session.

Sincerely,



Sarah Hoffman
Deputy Premier
Minister of Health



January 20, 2017

McKenzie County
Box 640
Fort Vermillion, AB T0H 1N0

Dear Sir/Madam,

Re: North West Regional Skills Canada Competition 2017

This year we are excited to host the 13th Annual North West Regional Skills Canada Competition here in Fairview in the Heart of the Peace Country. This excellent event showcases the talents of today's youth in trades and technology. Be ready on April 27 & 28 to watch the industry leaders of tomorrow compete in 16 regional competitions, with the winners going on to compete in the Provincial Competition.

We would like to invite you to join us in celebrating the achievements of these students. With your sponsorship, in your choice of level, we can continue to offer them the high quality of competition they deserve. We have enclosed a sponsorship package and schedule of events for this year's competition, as we are in partnership with the Grande Prairie Fairview Campus please make cheques out to GPRC Fairview.

Please advise us of your decision by March 15th 2017. We will be following up with your organization after this date if we have had no response.

For more information, or further exploration of the sponsorship opportunities available, please call Maureen Martin at 780-772-0607 or email skillsassistant@gprc.ab.ca. We look forward to seeing you at the North West Regional Skills Canada Competition.

Sincerely,

A handwritten signature in blue ink that reads "Amber Moskalyk".

Amber Moskalyk

North West Skills Coordinator

North West Regional Skills Canada Competition
Grande Prairie Regional College
Box 3000, Fairview, AB, T0H1L0

Phone: 780.835.1433, Fax: 780.835.6670

Email: NWskills2@GPRC.ab.ca

www.skillsalberta.com

RECEIVED
FEB 17 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE



NW Regional Skills Canada Alberta Competition

April 27 & 28, 2017

Sponsorship Opportunities

Sponsorship Level	Package	Commitment	Recognition and Benefits
TITLE	Title Sponsor	\$15,000	<ul style="list-style-type: none"> ✓ Company Name/Logo to appear as "Presented By" ✓ Staffed Promotional table in Central Atrium (supplied by you) ✓ Company Name/Logo on: <ul style="list-style-type: none"> - Welcome Slide Show - Closing Slide Show - Print advertising - Competition Signs - Schedule of Events - GPRC Webpage ✓ Introduction at Opening Ceremonies ✓ Opportunity to Speak at Closing Ceremonies ✓ Recognition in Final Event Report ✓ Business Receipt
GOLD	Gold Sponsor (Unlimited Number)	\$5,000	<ul style="list-style-type: none"> ✓ Staffed Promotional table in Central Atrium (supplied by you) ✓ Company Name/Logo on: <ul style="list-style-type: none"> - Competition signage - Welcome Slide Show - Closing Slide Show - Schedule of events - GPRC Webpage ✓ Recognition in Emcee Script at Closing Ceremonies ✓ Recognition in Final Event Report ✓ Business Receipt
SILVER	Luncheon Sponsor	\$3,000	<ul style="list-style-type: none"> ✓ Company Name on Welcome signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage ✓ Lunch Sponsor Recognition at all three venues ✓ Recognition in Final Event Report ✓ Business Receipt
	Opening Night Competitor Entertainment Sponsor (Thursday)	\$3,000	<ul style="list-style-type: none"> ✓ Company Name on Welcome signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage ✓ Recognition at event ✓ Recognition in Final Event Report ✓ Business Receipt
	Closing night Reception (Friday)	\$3,000	<ul style="list-style-type: none"> ✓ Company Name on Welcome signage <ul style="list-style-type: none"> - GPRC Webpage ✓ Recognition at event ✓ Recognition in Final Event Report ✓ Business Receipt
	Team NW Transportation Sponsor (Provincial Contenders)	\$3,000	<ul style="list-style-type: none"> ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage ✓ Recognition at Closing Ceremonies ✓ Recognition in Final Event Report ✓ Business Receipt

HOSTED BY



GPRC, Fairview Campus
Bag 3000
Fairview, AB, T0H 1L0

Inquires please contact:

Amber Moskalyk - NW Regional Skills Competition Coordinator
NWSkills2@gprc.ab.ca ♦ 780.835.6771

Sponsorship Level	Package	Commitment	Recognition and Benefits
BRONZE	Competitor Supporter	\$2000	<ul style="list-style-type: none"> ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage ✓ Recognition at Closing Ceremonies ✓ Recognition in Final Event Report ✓ Business Receipt
	Try a trade Prize Sponsor	\$2,000	<ul style="list-style-type: none"> ✓ Shared recognition ✓ Recognized in Final Event Report ✓ Company Name on signage ✓ Business Receipt ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage

Sponsorship Level	Package	Commitment	Recognition and Benefits
FRIENDS		<\$2,000	<ul style="list-style-type: none"> ✓ Shared recognition ✓ Recognized in Final Event Report ✓ Company Name on signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage ✓ Business Receipt

SUPPORTING SPONSOR	Gift-In-Kind Product or Prizes	<ul style="list-style-type: none"> ✓ Company name to be displayed on product or prize or signage ✓ Customized recognition can be given at higher levels ✓ Recognition in Final Event Report ✓ Business Receipt
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HOSTED BY



GPRC, Fairview Campus
 Bag 3000
 Fairview, AB, T0H 1L0

Inquires please contact:

Amber Moskalyk - NW Regional Skills Competition Coordinator
NWSkills2@gprc.ab.ca ♦ 780.835.6771

2017 - NW AB Regional Skills Canada Competition

2017 - SCHEDULE OF EVENTS

Thursday April 27, 2017

Competitor Registration	GPRC Foyer	1:00 - 4:30 PM
Light Supper/Snacks	GPRC Notley square lounge	3:00 - 4:30 PM
Opening Ceremonies	GPRC Theatre	5:00 - 5:45 PM
Competitor Lab/Orientation	GPRC/FHS/STM	6:00 - 7:30 PM
	Transportation for competitors will be provided to orientation site	
Competitor Free Time	GPRC Notley Square	7:00 to 9:30 PM

Friday April 28, 2017

Competitions begin	GPRC/FHS/STM	8:00 AM
Complementary Lunch	GPRC/FHS/STM	12 - 12:30 PM
Competitions end		5:00 PM
Try-a-Trades (demo/exhibition events)	GPRC Atrium, Foyer	10:00 AM - 5:00 PM
Project Judging		Until 5:30 PM
Competitor Snack and Entertainment	GPRC Notley Square	3:00 - 5:45 PM
Campus Tour (on the hour)	Start GPRC Board Room	9:00 AM - 2:00 PM
Coffee & Snacks	GPRC Admin Bldg AC144	8:00 AM - 5:30 PM
Competitor Showcase	GPRC Atrium	5:00 - 6:30 PM
Medal Presentation & Closing Ceremonies	GPRC Theatre	6:00 - 7:00 PM
Judges time with Medalists	GPRC Atrium	7:00 - 8:00 pm
General Hospitality	GPRC Admin Bldg AC144	Thursday Evening & Friday
Volunteers & Teachers		

2017 COMPETITION VENUES

Competition Event	Competition - Host Site
Auto Servicing	GPRC - Auto Service Tech Lab
Baking	FHS - Foods Lab
Cabinet Making	GPRC - Carpentry Lab
Carpentry	GPRC - Carpentry Lab
Culinary Arts	STM- Foods Lab
Fashion Technology	FHS - Sewing Lab
Graphic Design	FHS - Computer Lab
Hairstyling Junior	GPRC - Atrium
Hairstyling Intermediate	GPRC - Atrium
IT & Network Support	FHS - Library
Out-Door Power & Recreation Equipment	GPRC - OPET Lab
Photography	GPRC - Computer Lab in Atrium
Robotics	GPRC - Atrium
TV/Video Production	GPRC - Animal Science Building
Welding	GPRC - Welding Lab
Workplace Safety	GPRC Atrium

Abbreviations/Acronyms

GPRC - Grande Prairie Regional College - Fairview Campus
FHS - Fairview High School
STM - St Thomas More School

Demo/ Exhibition Events

GPRC

- Baking Artistry
- Robotics
- Fantasy Hair Styling
- Workplace Safety



ALBERTA
INFRASTRUCTURE
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton-Highlands-Norwood*

AR 69748

January 30, 2017

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

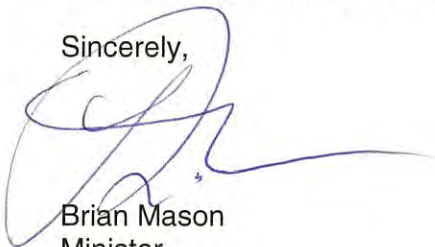
Dear Reeve Neufeld:

Thank you for your letter regarding Mackenzie County's challenges with supplying potable water to its residents and businesses.

Alberta Transportation regulates the weights and dimensions of commercial vehicles on Alberta's highways to minimize the risk to the travelling public and the damage to our infrastructure.

I understand this is a difficult situation for the County, and Alberta Transportation staff are willing to work with you to find a mutually acceptable solution to your concerns. Ms. Kim Durdle, Director of Transport Engineering, manages commercial vehicle weights and dimensions in Alberta, including the overweight and overdimension permitting program. I have asked Ms. Durdle to contact Mr. Len Racher, Chief Administrative Officer, to obtain more detailed information regarding your request. In the meantime, Ms. Durdle can be reached toll-free at 310-0000, then 403-340-5189, or at kim.durdle@gov.ab.ca.

Sincerely,



Brian Mason
Minister

cc: Honourable Kathleen Ganley
Minister of Justice and Solicitor General

Kim Durdle
Director, Alberta Transportation

RECEIVED
FEB 14 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR88547

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld,

I am pleased to invite the Mackenzie County to provide submissions for the 16th Annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work being done by local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in five categories and one award for outstanding achievement.

Innovation – Recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta.

Safe Communities – Recognizes a leading practice that promotes or improves public safety in municipalities.

Partnership – Recognizes a leading municipal practice involving consultation, co-ordination, and co-operation with other municipalities, jurisdictions, or organizations.

Smaller Municipalities – Recognizes the innovative practices developed by communities with less than 3,000 residents.

Larger Municipalities – recognizes the creative practices developed by municipalities with a population over 500,000.

Outstanding Achievement – Recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practices in Alberta. This award, recommended by the review committee, recognizes the best submission from the other categories.

RECEIVED
FEB 16 2017

....2

MACKENZIE COUNTY
FORT VERMILION OFFICE

Reeve Bill Neufeld

-2-

Submission forms and additional details can be found on the Municipal Excellence Network website at www.municipalaffairs.gov.ab.ca/mc_municipal_excellence.cfm. The submission deadline is **March 31, 2017**.

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities and your neighbours.

If you have any questions regarding the Minister's Awards for Municipal Excellence or the Municipal Excellence Network, please direct them to the Municipal Excellence Team, at 780-427-2225 or menet@gov.ab.ca.

Sincerely,



Hon. Shaye Anderson
Minister of Municipal Affairs

February 7, 2017

Byron Peters
Mackenzie County
Box 640
Fort Vermilion AB T0H 2H0

Dear Mr Peters:

**Re: Internal Audit
Mackenzie County – Accreditation No: M000252**

I am pleased to advise that the Safety Code Council has received the 2016 Internal Audit Review for your organization. As there appear to be no concerns at this time, the information as provided has been recorded and placed in the accreditation file for future reference.

Your continued support of the Alberta Safety Codes System is appreciated. Should you have any questions, please do not hesitate to contact either Peter Burrows on 780-969-1006 or Peter Thomas on 780-392-1367.

Sincerely,



Danielle Paradis
Acting Administrator of Accreditation

RECEIVED
FEB 14 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

From: [Okey Obiajulu](#)
To: [CAO](#); [David Fehr](#)
Cc: [Darcy Beach](#); [Glen Gache](#)
Subject: Proposal for Grant Funding - Hamlet of La Crete
Date: February-16-17 10:38:53 AM

Dear Mr. Racher,

Alberta Environment and Parks is in receipt of your proposal for grant funding dated February 1, 2017 and addressed to Honourable Shannon Phillips, Minister of Environment and Parks.

Your proposal titled *La Crete Walking Trail Connection – Proposal for Grant Funding, November 2016, Mackenzie County* is currently under review by Alberta Environment and Parks and a response will be sent to you on or before March 15th, 2017.

Please feel free to contact me if you have any questions.

Best regards,

Okey Obiajulu
Approvals Manager
Peace Region - Operations Division
Alberta Environment and Parks
Tel: 780.833.4375
Cell: 780.219.3634
Email: okey.obiajulu@gov.ab.ca



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Partners in Advocacy & Business

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FEB 13 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

To MACKENZIE County,

RE: **AAMDC Members & Associate Members – Patronage Refund**

The Board of Directors of the AAMDC is pleased to be paying out \$250,000 to members in relation to the 2015-16 fiscal year. This payment reflects your organization's share of the profits realized by the AAMDC through the operations of our AAMDC Trade Division and Jubilee Insurance Agencies Ltd. subsidiary.

The following is the breakdown for your organization:

MEMBER #	JUBILEE	AAMDC	Total Payment
MAC100	1614.86	1156.06	2770.92

Our Trade Division provides Alberta local governments and affiliated organizations with access to a wide variety of products at competitive prices, while also offering a streamlined and convenient system for invoicing and payment. Jubilee continues to provide Alberta local governments and affiliated organizations with an unparalleled program of comprehensive and cost-effective risk management services.

The success we continue to experience is largely due to the strength and commitment of our membership. At this time, we wish to express our sincere thanks for your support of the AAMDC Trade Division and Jubilee Insurance Agencies Ltd. With your ongoing support, we will continue to grow and adapt to changing local government and market circumstances while improving the services and benefits available to our members.

If you have any questions or concerns with respect to your payment, please do not hesitate to contact Susan Wolfe, Financial Analyst at 780-955-8405 (susan.wolfe@aamdc.com).

Yours truly,

Gerald Rhodes CLGM, MBA, CAE
Executive Director

Duane Gladden, MBA
Director of Aggregated Business Services

From: alberta.news@gov.ab.ca
To: [Carol Gabriel](#)
Subject: News Release: New funding to boost northern economic growth
Date: February-22-17 12:30:49 PM

New funding to boost northern economic growth

February 22, 2017 [Media inquiries](#)

The Alberta government is helping northern Alberta communities grow and diversify their local economies with support from a new grant program.



Through the new Community and Regional Economic Support (CARES) program, communities across the province have access to \$30 million over two years. The funding supports locally developed projects that promote long-term economic growth and diversification, particularly projects that communities and municipalities could not necessarily fund on their own.

The initiative is in addition to the ongoing work of the Northern Alberta Development Council (NADC).

CARES funding approved for the Grande Prairie region

The Grande Prairie area will receive approximately \$175,000 in funding through the CARES program to launch three projects led by local counties and municipalities.

“Leaders in Alberta’s northern communities are focusing on regional approaches to economic growth that create more support for local business. We’ve received an overwhelming response to the CARES

program across the province and that means more opportunities to keep working together to build an economy for the future and make life better for Albertans.”

Deron Bilous, Minister of Economic Development and Trade

Grants will be provided to the following organizations and projects:

- City of Grande Prairie – approximately \$17,500 to launch a retail incubator that will provide training and resources to help local entrepreneurs grow their businesses
- County of Grande Prairie – approximately \$120,500 to develop an economic development strategy that identifies actions for greater economic opportunity
- Municipal District of Greenview No. 16 – approximately \$37,000 to develop a site plan and analysis for opening the door to value-added petrochemical production in the Peace Region

These three projects are among many throughout the province that will receive support through the first intake of the CARES program. Successful projects in other regions of the province will be announced at a later date.

The CARES program evaluated 88 applications from regions and communities for the first intake. The second intake will run from April 1, 2017 to May 31, 2017. Eligibility criteria, along with more information on how to apply for funding, are available on the program webpage.

Recruitment starting for the NADC

Peace River MLA Debbie Jabbour has been appointed Chair of the Northern Alberta Development Council. The NADC is beginning recruitment for eight new council members to fill current and upcoming vacant positions.

For more than 50 years, the NADC has been advising the Government of Alberta on measures to foster, advance and promote development in northern Alberta.

Related information

- [CARES program](#)
- [Northern Alberta Development Council](#)

- [Alberta Jobs Plan](#)

Media inquiries

Jean-Marc Prevost

587-988-4119

Press Secretary, Economic Development and Trade

[View this announcement online](#)
[Government of Alberta newsroom](#)
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From: [Sue Bohaichuk](#)
Subject: Carbon Levy Impact Survey
Date: February-17-17 2:16:27 PM
Attachments: [Carbon Levy Impact Survey Results Summary.pdf](#)

Dear CAO:

In 2016 AUMA conducted a member survey about the expected impact of the new carbon levy. We appreciate that nearly 70 municipalities took the time to respond. Attached is a summary of the results in terms of the impact on municipal operating budgets and property tax rates based on fuel use.

As many municipalities had told us that they had found it difficult to quantify the impacts since they had not yet prepared their 2017 budgets, we would like to give you an opportunity to update your projected impacts now that your budget exercise has been completed. Having up to date financial impacts will be very useful for our request that municipalities receive a rebate on the levy. To access this survey, go to <https://www.surveymonkey.com/r/RP86WNT>. We would appreciate your response by March 10.

For further reference on AUMA's advocacy on the carbon levy, you can visit our [Member Resources](#) page to view our correspondence with the Minister of Environment and Parks on this issue.



**Sue Bohaichuk FCPA, FCMA; ICD. D
CEO**

C: 587.987.7206

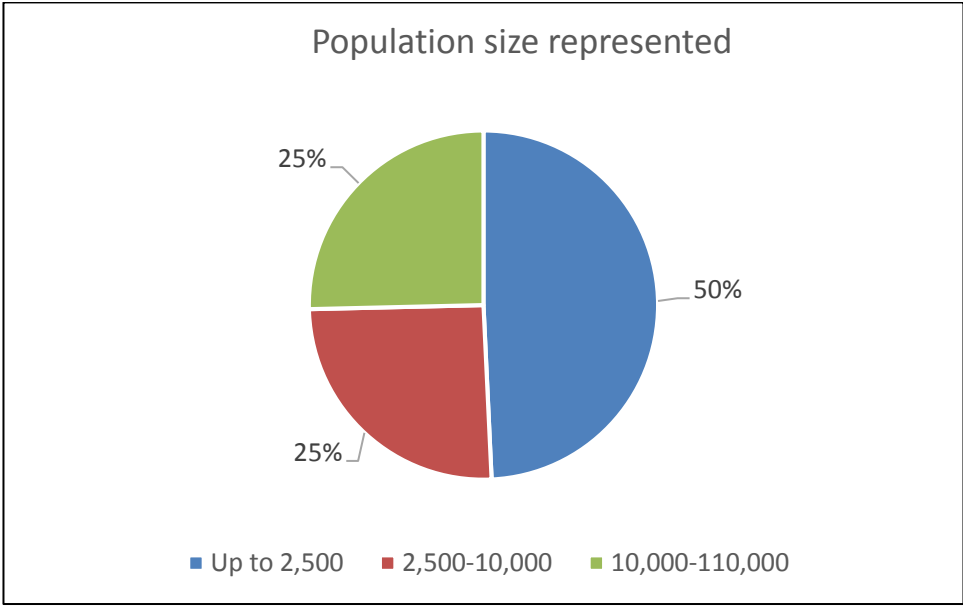
E: sbohaichuk@auma.ca

Alberta Municipal Place
300-8616 51 Ave Edmonton, AB T6E 6E6
Phone: 780.433.4431 Toll-free: 310-AUMA
Fax: 1.780-433-4454
www.auma.ca www.amsc.ca



2016 Carbon Levy Implications Survey: Summary Report

Respondents



Operating expenses and the carbon levy

Municipalities were asked to provide their fuel usage and their actual operating expenses for 2015. Based on the survey responses, AUMA estimated the cost of the levy and what this represents in terms of the percentage of municipal operating expenses. The charts below show the overall results as well as a breakdown based on population.

Overall results

Average actual operating expenses for 2015	\$34,726,344
Estimated average cost of the carbon levy in 2017	\$43,737
Estimated average cost of the carbon levy in 2017 as a percentage of operating budget	0.13%
Estimated average cost of the carbon levy in 2018	\$65,625
Estimated average cost of the carbon levy in 2018 as a percentage of operating budget	0.19%

For average survey participant (municipality of population of 2,500)

Fuel type	Average fuel usage for municipal operations in 2015 (L)	Levy rate - January 1, 2017 (\$20/tonne)	Estimated cost (2017)	Levy rate - January 1, 2018 (\$30/tonne)	Estimated cost (2018)
Diesel	34,819	\$0.054	\$1,863	\$0.080	\$2,796
Gasoline	16,381	\$0.045	\$735	\$0.067	\$1,102
Natural Gas	5,664	5,664	\$5,727	\$1.517	\$8,593
Propane	954	\$0.031	\$29	\$0.046	\$44
Total			\$8,354		\$12,535
Annual Operating Expenses 2015)	\$6,633,206				

For average survey participant (municipality of population of 10,000)

Fuel type	Average fuel usage for municipal operations in 2015 (L)	Levy rate - January 1, 2017 (\$20/tonne)	Estimated cost (2017)	Levy rate - January 1, 2018 (\$30/tonne)	Estimated cost (2018)
Diesel	139,274	\$0.054	\$7,451	\$0.080	\$11,184
Gasoline	65,523	\$0.045	\$2,942	\$0.067	\$4,410
Natural Gas	22,657	\$1.011	\$22,907	\$1.517	\$34,371
Propane	3,815	\$0.031	\$118	\$0.046	\$176
Total			\$33,417		\$50,141
Annual operating expenses (2015)	\$26,532,825				

For average survey participant (municipality of population of 50,000)

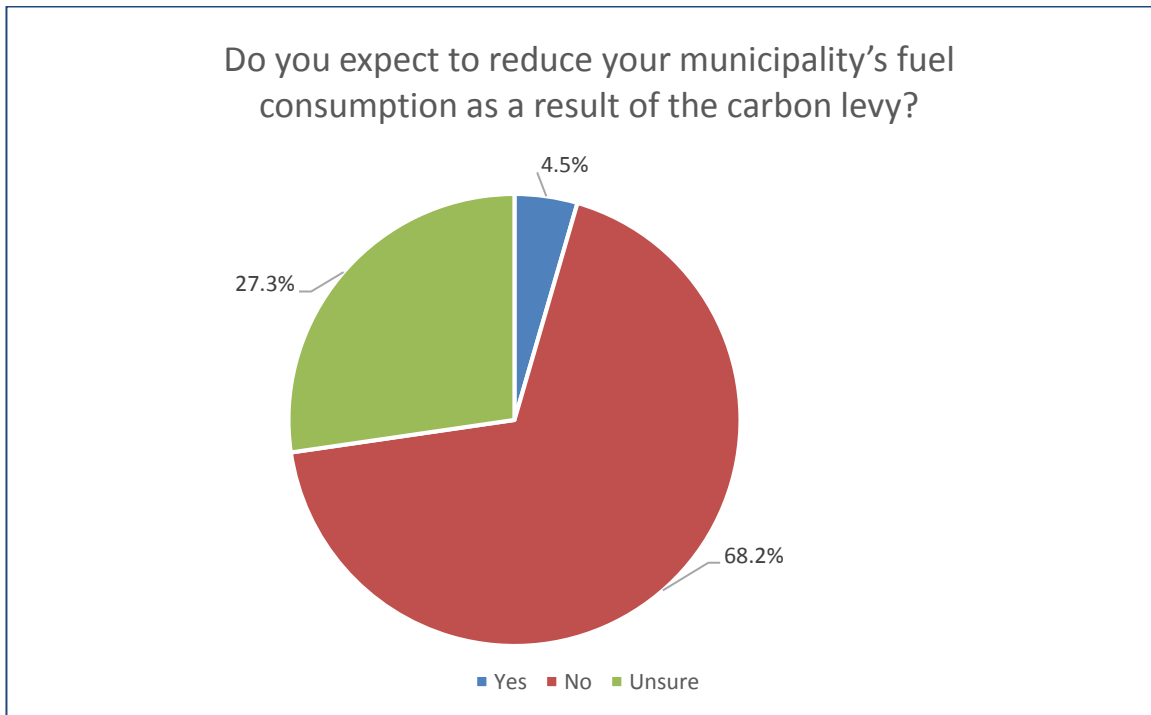
Fuel type	Average fuel usage for municipal operations in 2015	Levy rate - January 1, 2017 (\$20/tonne)	Estimated cost (2017)	Levy rate - January 1, 2018 (\$30/tonne)	Estimated cost (2018)
Diesel	696,372	\$0.054	\$37,256	\$0.080	\$55,919
Gasoline	327,616	\$0.045	\$14,710	\$0.067	\$22,049
Natural Gas	113,287	\$1.011	\$114,533	\$1.517	\$171,857
Propane	19,075	\$0.031	\$588	\$0.046	\$881
Total			\$167,087		\$250,705
Annual operating expenses (2015)	\$132,664,123				

Impact of the carbon levy on the municipal property tax rate

Municipalities were asked to indicate the impact to municipal property tax rates in per cent per \$10,000 increase in operating costs in order to calculate the potential impact of the carbon levy on the municipal property tax rate. Based on the municipalities who responded to this question, the average increase to property taxes would be 0.41 percent in 2017 and 0.62 percent in 2018.

Population	What is the impact to your municipal property tax rate (%) per \$10,000 increase in operating costs?	Cost of carbon levy 2017	% Tax increase 2017	Cost of carbon levy 2018	% Tax increase 2018
92	5	\$ 199.38	0.10	\$ 299.13	0.15
505	6	\$ 4,245.00	2.50	\$ 6,369.00	3.80
505	2	\$ 1,539.00	0.38	\$ 2,308.00	0.58
880	2	\$ 7,656.86	1.50	\$ 11,488.67	2.30
947	0.8166	\$ 1,536.31	0.13	\$ 2,304.73	0.19
981	1	\$ 2,104.62	0.21	\$ 3,157.81	0.32
2041	0.5	\$ 12,867.57	0.64	\$ 19,307.02	0.96
2100	0.5	\$ 5,451.57	0.27	\$ 8,178.86	0.41
2673	0.0415	\$ 1,739.96	0.007	\$ 2,611.56	0.01
2872	0.1	\$ 7,905.30	0.08	\$ 11,860.93	0.12
6650	0.2	\$ 26,390.95	0.53	\$ 39,596.63	0.79
6773	0.2	\$ 23,986.31	0.48	\$ 35,989.77	0.71
7049	0.2	\$ 26,390.95	0.53	\$ 39,596.63	0.79
8511	0.13	\$ 28,800.24	0.37	\$ 43,212.04	0.56
14185	0.08	\$ 55,753.80	0.45	\$ 83,655.70	0.67
15736	0.015	\$ 54,795.46	0.08	\$ 82,215.20	0.12
28016	0.0004	\$ 64,668.37	0.0025	\$ 97,032.83	0.0038
30000	0.025	\$ 92,786.36	0.23	\$ 139,213.21	0.35
58690	0.0022	\$ 94,826.27	0.02	\$ 142,282.59	0.03
63255	0.01	\$ 189,929.65	0.19	\$ 284,981.76	0.28
68556	0.01	\$ 195,731.94	0.20	\$ 293,678.82	0.29
94804	0.01	\$ 172,759.61	0.17	\$ 259,225.62	0.26
100807	0.01	\$ 381,689.28	0.38	\$ 572,721.41	0.57
Average			0.41		0.62

Impact of the carbon levy on municipal fuel use



Sample comments

No:

Town: Population under 10,000

Unless we reduce services, there is no way to reduce fuel consumption (of these types of fuel)

Town: Population over 10,000

Fuel use is for municipal operations / necessary services must be maintained

City: Population over 50,000

The city has recorded an average annual growth rate of 8.08% over the last five years. Building permits and revenue are down only 4% year over year. Despite a province-wide economic downturn, our community continues to grow. Population & housing growth increases the demand for City services and hence fuel consumption increases

City: Population over 50,000

Overall, we are not reducing fuel because of the carbon levy. The City is in the process of implementing a Greening the Fleet Strategy. As part of this work we are implementing strategies to reduce fuel consumption including an Idle Free campaign; however, these initiatives were launched as part of our Environmental Master Plan not the carbon levy.

Unsure:

Town: Population under 10,000

We will take into consideration fuel costs when purchasing new equipment

Town: Population under 10,000

Looking at hybrid and electric vehicle options for public works - not much suitable at present - due to cold climate.

City: Population over 50,000

It is anticipated that our fuel consumption may decrease slightly but not due to the carbon tax levy. Our fuel consumption has been increasing slowly over the last five years due to the growth of the City and the greater number of vehicles needed to maintain service levels. The City has investigated and is pursuing the use of alternate fuel types for its fleet including electricity. With the introduction of electric buses in 2017 there will be a decrease in fuel use but there is also a tax levy on electricity so the financial savings may be moderate.

Yes:

Town: Population under 2,500

We are already using green fuel with solar & wind power, using Energy Management Systems, etc. We are hoping to work on a green vehicle purchasing policy. We are always trying to reduce our carbon foot print.

Impact of a carbon levy rebate

The province has committed to spending the carbon levy on green projects. AUMA is advocating for municipalities to receive a 100% rebate of the carbon levy they will pay each year to be used for local priorities relating to climate change.

Municipalities were asked what climate change mitigation or adaptation projects they would implement if their municipality was to receive funding through such an offset.

Projects	Number of distinct municipalities that mentioned it at least once	Percentage
Solar installations	33/62	53%
Water stewardship	21/62	34%
Efficient lighting	16/62	26%
Efficient buildings	16/62	26%

Sample responses

Village: Population under 2,500

Solar paneling on municipal buildings, installation of water and power reducing appliances and lighting

Village: Population under 2,500

Updating our storm water system; initiating rain barrel harvesting; rebate program for low toilet flushing and other water related projects.

Town: Population under 2,500

Perhaps start a water conservation project such as sourcing out rain collection barrels to provide to our residents at a reduced cost.

Town: Population under 10,000

We would be looking at energy efficiency audits on existing facilities to develop a plan for retrofitting the facilities with energy efficiency fixtures, etc. We are looking at renovating a new office facility with the goal

toward being a net zero building. We would consider converting our vehicles to natural gas and also on a go forward basis look at including hybrid vehicles within our fleet.

Town: Population under 10,000

- Inclusion of additional green space in our urban planning
- concentrated effort in linking our pedestrian biking trails
- expanding our waste management initiatives
- implementing water conservation measures
- implement energy awareness programs
- explore alternative energy sources for municipal facilities including solar power

City: Population over 10,000

Ongoing implementation of goals identified in the City's Municipal Sustainability Plan as well as various projects initiated through our Environmental Advisory Committee.

City: Population over 10,000

If our municipality would receive funding through the carbon tax levy, there are ~\$1.5 million energy conservation measures (ECM) projects identified through our recent Energy and Water Conservation Audit of 11 major City facilities that could be subsidized. These projects would lead to a combined savings (electricity and carbon tax avoidance) of \$313,000/year and a decrease in Greenhouse Gas Emissions 2,335 tCO₂e. The report also identified \$6.5 million solar voltaic (SPV) projects for 10 facilities which could displace 20% of total annual electricity costs for these facilities.

Impact of the carbon levy on green projects

Municipalities were asked how the carbon levy would impact their ability to implement previously committed-to and planned green projects (e.g. energy efficiency, renewable energy generation, transportation planning, and water conservation).

Out of the 57 municipalities that responded to this question, 13 or 23% indicated they were either unsure or that it would not impact them at this time. Many of the municipalities that indicated it would not have an impact were very small and do not have green projects at this time as they could not afford them.

Sample Responses:

Summer Village: Population under 2,500

Unsure until it is in place. We are a very small municipality and do not have underground water or sewer to deal with. We have very basic services.

Village: Population under 2,500

N/A - have not taken on any significant green projects due to the initial capital cost.

The remainder or 77% indicated the carbon levy would have a negative impact on green projects.

Sample responses:

Village: Population under 2,500

A carbon levy would reduce our budget and therefore reduce our capabilities to explore new ideas and initiatives in a very real way.

Town: Population under 2,500

The additional costs will further strain our limited dollars, which will further reduce how much we can spend on green projects.

Town: Population under 2,500

Due to increases in costs from the carbon tax this will limit the available tax funding required for undertaking green projects within our municipality it will put projects on hold until funding can be obtained from other sources.

Town: Population under 10,000

If there is no rebate to the municipality, this will be a huge tax impact to our residents during a period of slow economic activity and will in many cases result in a hardship for our residents. In order for the municipality to continue to commit to green projects a further tax increase would be necessary.

Town: Population under 10,000

The carbon levy will have a general overall negative impact on our municipality. It will decrease operating funds that are available for all projects. The LED street lighting project has been started and was to progress over the next few years. The increase to our operating costs has a potential negative effect on this project.

City: Population over 50,000

The anticipated impact of the carbon levy for The City in 2017 is approximately \$550,000 and in 2018 is approximately \$820,000. The City will need to examine current funding levels, committed service delivery levels to the community and the remaining funding to advance environmental initiatives. The annual amount for the carbon levy is equal to or greater than our ongoing environmental commitment so Council will need to weigh the prioritization of tax increases, economic downturn and advancing environmental initiatives. Our plans will need to be delayed, altered or cancelled if we are to operate within the same fiscal sustainability framework.

Sample of other comments

Village: Population under 2,500

The Village fully supports the AUMA's position.

Town: Population under 10,000

The majority of fuel consumption is tied Public Works, Parks & Recreation and Fire Department. Fuel consumption changes due to infrastructure maintenance, weather and emergency situations. Reduction in levels of service (reduced snow removal, removal of parks & green spaces, reduced maintenance of parks & green spaces, etc.) may reduce the level of fuel consumption, however those options have a downside with regard to the environment as well.

Town: Population under 2,500

I believe that the residents in Alberta are unaware that they will see property tax increases due to the increased costs to run vehicles and equipment that has been imposed by way of the carbon tax. I believe that there will be increased rents to lower income families as taxes are increased on rental properties.

Town: Population under 10,000

If carbon levy is refunded to municipalities to be directed to green projects, that would be very positive. We support AUMA's position that the carbon levy should be refunded to the municipalities.

Town: Population over 10,000

Fuel use is for municipal operations / necessary services must be maintained

City: Population over 50,000

The carbon tax levied on municipal operations should be refunded /rebated back to the municipalities to develop energy conservation, renewable energy projects.

City: Population over 50,000

The City greatly appreciates the existing AUMA resources at Municipal Climate Change Action Centre. We have work with AUMA since we did our GHG inventory in 2009 and most recently Marc Huot and Laura de Carolis have been wonderful in helping us scope out eligible funding for some of our energy conservation and solar projects. It would be a no brainer for the Province to provide AUMA/MCCAC additional funds to administer their existing or expanded grant programs!



From: [Tasha Blumenthal](#)
Cc: [AAMDC Board Dist](#); [Kim Heyman](#)
Subject: Request for Information - AAMDC Submission on Species at Risk Act Polices
Date: February-21-17 10:01:09 AM
Attachments: [image001.png](#)

Mayors, Reeves and CAOS,

After the spring convention, the AAMDC will be finalizing its submission to the Government of Canada on the seven [Species at Risk Act Polices](#) that are currently open for review, and we are looking to reflect member interests in the association positions brought forward. To help inform our submission, the AAMDC Board of Directors is requesting that any individual municipal submissions made be shared via email to myself or to their District Director to ensure that consistent concerns on these policies are identified by the AAMDC.

We appreciate your assistance on this matter.

Thank-you,

Tasha Blumenthal

Policy Analyst

Advocacy Division

AAMDC - Alberta Association of Municipal Districts and Counties

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Industrial HEMP & FLAX

A Growing Northern Alberta Opportunity!

Are you looking to increase profitability in your business or farming operations?

...Come hear about the emerging **industrial hemp and flax** market opportunities in northern Alberta.



Tuesday, April 4, 2017

8:00 am – 4:00 pm

Eagle River Casino (Corner of Hwy 32 and Hwy 43, Woodlands County)



Contact the NADC for further information

Email: nadc.council@gov.ab.ca

Phone: (780) 624-6274

Register for free via: www.Eventbrite.com

Whitecourt: Industrial Hemp and Flax-A Growing Northern Alberta Opportunity!

Accommodations can be booked at:

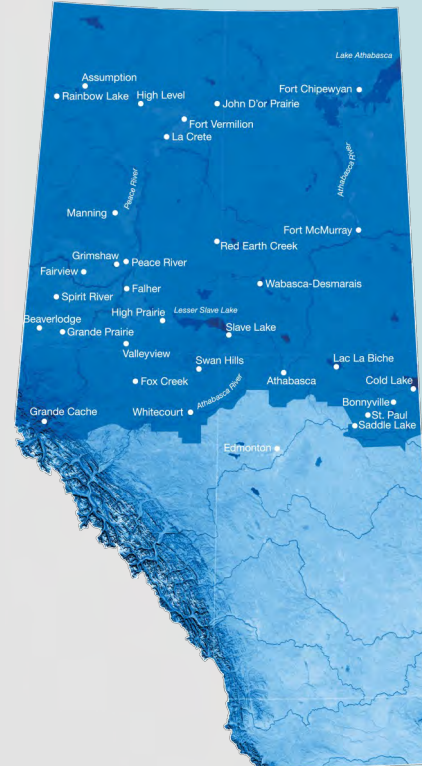
Holiday Inn Express & Suites - Whitecourt
4721-49th Street
Phone: (780) 778-2512
Room block code: "IMF"

Microtel Inn & Suites by Wyndham Whitecourt
4915-49th Avenue
Phone: (780) 396-0990
Room block code: "CG03HF"

Members and Organization

Members of the Water North Coalition (WNC) currently represents over 50 municipalities, and water and wastewater organizations across the north. The WNC meets four times annually in **rotating locations across the north** to exchange information, hear from experts, discuss common challenges, and collaborate on solutions for water and wastewater management. The actions of the Coalition are advanced through its general membership and four subcommittees: **Advocacy, Public Education, Training, and Recruitment and Retention**, each of which has a chairperson and an active work plan linked to the Coalition's three year Strategic Plan.

- **Voting membership** is open to all northern municipalities, First Nations, and Metis Settlements within the Northern Alberta Development Council (NADC) Boundary.
- **Non-Voting membership** is open to water/wastewater commissions, professionals, provincial/federal government, rural water co-ops, owners and operators.
- **2017-18 : Chair**, Mr. Bob Marshall, County of Grande Prairie; **Vice-Chair**, Mr. Ray Skrepnek, M.D. of Fairview.



Message from the Chair

On behalf of our members, I am pleased to provide an update on the progress of the WNC. The Coalition is actively advancing its mission to ensure sustainable water and wastewater systems are available to every northern community. I am proud of the work of the Coalition to create a plan of action to achieve this goal. Together we are excited to build on our achievements of the past two years and to move into a new phase of growth for the Coalition.

Looking forward, we will expand our collaborative network and build our regional voice. The WNC will engage with new partners, build the capacity of our subcommittees, and grow our municipal, First Nation, and Metis representation across the north. We invite every northern community to join us and support sustainable water and wastewater management.

Yours truly,

Bob Marshall, WNC Chair
Councillor for County of Grande Prairie

The WNC is supported through the administrative and strategic expertise provided by the Northern Alberta Development Council (NADC), whose mandate is to advance the social and economic development of the north and to advise government through Alberta Economic Development and Trade.

2014

- Upon conclusion of the Closer to Home (C2H) Initiative, northern stakeholders anticipated that a water and wastewater forum would be valuable.
- October: **Initial meeting** of stakeholders in Grande Prairie.
- December: Formation of the Coalition in Peace River.
- Adoption of **Terms of Reference**.

2015

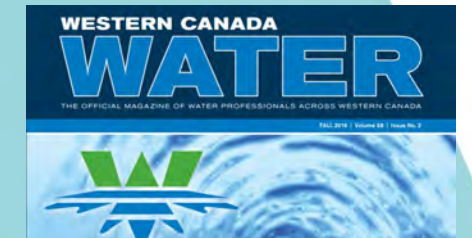
- February: **First official meeting** of the WNC in Slave Lake.
 - WNC partners with NADC to conduct a Needs Assessment of the northern region to inform the work of the new Coalition.
- June: WNC members meet in Lac La Biche.
 - Results of the **Northern Alberta Water and Wastewater Needs Assessment** are shared. Members confirm intention to formalize a Strategic Plan for the Coalition.
 - Members hear presentations on Drinking Water Safety Plans and Alberta Urban Municipalities Water Initiatives.
- October: **Strategic Planning Session** in Wembley
 - Members identify several priority areas and actions.
- December: WNC members meet in Faust.
 - Members adopt the three year **Strategic Plan** and hear presentations from Careers Next Generation on water and wastewater student initiatives and Source Water Protection Planning through the Mighty Peace Watershed Alliance.

2016

- March: AWWOA Seminar, Banff
 - **WNC members present** to water and wastewater operators and municipalities on the Coalition and the value of collaboration for the north.
- April: WNC members meet in Athabasca.
 - **Four Subcommittees are officially formed:** Advocacy, Public Education, Recruitment and Retention and Training.
- June: WNC members meet in Mackenzie County – La Crete.
 - A representative from Alberta Environment and Parks (AEP) is appointed to the Coalition by Hon. Shannon Phillips.
 - AEP and Alberta Health Services (AHS) give presentations. As a result, **WNC members advocate** for the development of an online operator database through AEP; and for revised AHS communication protocols and timelines around bacteriological testing and response time to water and wastewater operators.
- October: WNC members meet in Grande Prairie.
 - WNC connects with the Alberta Utilities Stakeholder Group to share information and build advocacy efforts.
 - Alberta Water Council presents Water Literacy Survey Findings with a focus on the northern response.

WNC Online

- WNC information and reports, meeting dates and presentations are online at www.nadc.ca
- The WNC has been featured in the AWWOA Spring 2015 Newsletter, and the Fall 2016 Western Canada Water (WCW) Magazine, as well as on their website.



2017

- January: Members meet in the MD of Greenview – Valleyview.
 - Presentations on Hydraulic Fracturing and Watershed Management are shared.
 - **Subcommittees provide updates on emerging initiatives** in water literacy, and resources for municipalities including mutual aid templates and information resources.

Enhancing Green Spaces
in Communities



Mise en valeur des espaces
verts au sein des collectivités

Celebrate

Canada's 150th Anniversary

Showcase your Community
by participating in the
Communities in Bloom Program



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MACKENZIE COUNTY
FORT VERMILION OFFICE

Communities in Bloom Alberta - 11759 Groat Road, Edmonton, Alberta T5M 3K6 T: 780-425-1745

Contact: Karen Snethun T: 403-789-6287 Email: ksnethun@arpaonline.ca

www.arpaonline.ca/program/cib



Communities in Bloom has done wonders for the Hamlet of Woking. Saddle Hills County is very appreciative of the incentive this program provides for residents to take ownership of their community and help to turn it into a place that they can be proud to live in."

Faye Kary, Director of Corporate Services (Saddle Hills County)

GROW YOUR WAY

COMMUNITIES IN BLOOM



ALBERTA

CONNECTION

Exchange ideas with other communities

PARTICIPATION

Engage citizens of all ages and abilities

BEAUTIFICATION

Enhance your community's quality of life

Register for Communities in Bloom 2017 at www.regonline.ca/2017cib

HOW TO GET STARTED

1. See what's growing online (www.cib.arpaonline.ca)
2. Connect with others passionate about community
3. Contact the CiB Provincial Coordinator for more information

COMMUNITIES IN BLOOM

is a vibrant network of volunteers working together to make Canadian communities beautiful by cultivating community involvement and growing green spaces.

Contact: Karen Snethun, Provincial Coordinator | 403-789-6287 | ksnethun@arpaonline.ca



Communities in Bloom is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community involvement and the challenge of a national program with focus on the enhancement of green spaces in communities

"People, plants and pride... growing together"

Program: Communities in Bloom is all about greening, through environmental, natural heritage conservation and horticultural actions, our communities by engaging citizens of all ages, businesses and institutions with the municipalities...and showcasing and celebrating our achievements. The program consists of communities receiving information and being evaluated either provincially or nationally by a volunteer jury of trained professionals on the accomplishments of their entire community (municipal, private, corporate and institutional sectors, citizens) on the following criteria: Tidiness, Environmental Action, Heritage Conservation, Urban Forestry, Landscape and Floral Displays.

History: Established in 1995, with the guidance of Britain in Bloom, Tidy Towns of Ireland and Villes et Villages Fleuris de France, Communities in Bloom now includes hundreds of communities across the country, and an international challenge involving communities from the United States, Asia and Europe allows participants to compete internationally.

Benefits: The pride, sense of community and feeling of accomplishment generated through participation are visible in communities across Canada. These benefits make Communities in Bloom a program where everyone wins. Participants can benefit financially from the program through community tourism initiatives, business opportunities for the entire community, and other related projects. A valuable information exchange network allows communities to share accomplishments, best practices and projects.

All participants are showcased on the Communities in Bloom website through the "Explore our Communities", Resource and CommNews sections. The *Communities in Bloom Magazine* features participants and program results, as well as articles and educational content. Communities in Bloom develops, with its partners and sponsors, initiatives and promotional opportunities.

Provincial, National and International Awards - Symposium on Parks and Grounds: The annual Provincial, National and International awards ceremonies along with the Symposium on Parks and Grounds, held jointly in the fall are a unique opportunity for elected officials, parks and grounds professionals and community volunteers to learn and share about current issues, trends and challenges in horticulture and gardening, community tourism and projects, environmental awareness, and to showcase...and celebrate their achievements. Workshops are also held in all provinces throughout the year.

The **Communities in Bloom Foundation**, established to support the educational aspect of its activities, is dedicated to funding, developing and disseminating education and awareness to a wide audience on the value, improvement, importance and sustainable development of green spaces and the natural environment in Canadian society. The foundation also awards bursaries to students in horticulture / environment programs.

His Excellency, the Right Honourable David Johnston, C.C., C.M.M., C.O.M., C.D. Governor General of Canada is the Patron of Communities in Bloom.

***Within the context of climate change and environmental concerns,
all communities involved in the program can be proud of their efforts, which
provide real and meaningful environmental solutions and benefit all of society***